

To  
All the State Secretaries  
State Associations of  
The Bharat Scouts and Guides  
Indian Union













**Circular No : 27/2025/250**  
**Date : 27-MARCH-2025**

**Sub : Basic Course for Commissioners (Common for Both wings) Residential Module].**







Sir/ Madam

Greetings from National Training Centre, Pachmarhi.

We are glad to inform you that a Basic Course for Commissioners is scheduled to be held at The Bharat Scouts and Guides, National Training Centre, Pachmarhi, from 30.06.2025 to 04.07.2025. Commissioners are the key person of the movement and it expected that commissioners at all level must undergo the Basic Training Course to perform their duties very effectively.

<b>Name of the Course</b>	 <b>Basic Course for Commissioners (Common for both wing)</b>
<b>Purpose</b>	 To make commissioners more effective.
<b>Dates</b>	 From– 30.06.2025 to 04.07.2025
<b>Venue</b>	 The Bharat Scouts and Guides, National Training Centre, Pachmarhi, Madhya Pradesh-461881
<b>Reporting</b>	 30.06.2025 before registration. Registration from 09.00 to 10.30 hrs. Participants will appear for registration with proper uniform. Late comers will not be admitted.
<b>Departure</b>	 04.072025, after Lunch. Return reservation to be made accordingly. Participants will not be allowed to leave early
<b>Registration</b>	 <div> ⇒ As per the digitization process of National Headquarters all participants to be registered through at <a href="https://bsgevents.in">https://bsgevents.in</a>  First participant will create his/her account at <a href="https://bsgevents.in">https://bsgevents.in</a> with all required information. (it is a one time process)  ⇒ Subsequently he/she will register himself/herself for this course </div>
<b>Eligibility</b>	 Warrant holders Commissioners of all levels. (Trainers and Organizers will not be admitted).
<b>What to Bring</b>	 <div> 2 Sets of Uniform as per APRO II/III.  <b>Scout Wing</b> : Black shoes with lace, Black socks, Commissioner Scarf, Woggle, Nylex Belt Beret Cap, BSG Track Suit for field activities.  <b>Guide Wing</b> : Commissioner's Scarf, Black Shoes &amp; Camel Colour socks, Brown Nylex Belt.  Other Changes cloths, Sleeper, personal medicines, torch, odomas tube etc. </div>
<b>Scout Guide Welfare Fund</b>	<div>  <b>Rs.2500/- (Rupees. Two Thousand Five Hundred Only)</b> to cover the cost of boarding, lodging and training materials.  NO CASH– will be accepted at the time of Registration. All the payment done through online. Bank Slip/ UTR Number and Date. Deposit slip should be submitted along the application form or at the time of Registration.  BANK DETAILS FOR ONLINE PAYMENT  Bank Name– State Bank of India'  Branch– Pachmarhi  Bank A/c No. – 11265122084  IFSC Code - SBIN0001046 </div> <div style="text-align: right;"> <b>OR</b>  <b>QR CODE (Attached with this circular)</b> </div>

**Cont...2..**

<b>Subsidy</b>		Subsidy @ Rs. 70/- per head per day and travelling expenses @ Rs. 550/- or actual whichever is less will be reimbursed on receipt of Government Grant.
<b>Weather</b>		12°C to 24°C
<b>How to Reach</b>		Pachmarhi is located on the Mumbai Jabalpur route, between Itarsi and Jabalpur Station. Pipariya is the nearest Railway station from Pachmarhi. The distance from Pipariya to Pachmarhi is 56 k.m. Buses are available from Pipariya to Pachmarhi. Numbers of private jeeps are also available on nominal rate. The Bharat Scouts & Guides, NTC is just 5 k.m. from Pachmarhi bus stand. Local Conveyance are available. Those who are coming by private Jeep can directly come up to NTC. Google location : <a href="https://goo.gl/maps/5oh3qve9UTEKUU8x8">https://goo.gl/maps/5oh3qve9UTEKUU8x8</a>
<b>Documents</b>		1. Copy of Valid warrant. 2. Certificate of "Safe from Harm"
<b>Last Date</b>		Last date of receiving application is 08.05.2025.
<b>Completion of Safe from Harm (SfH)</b>		Each participants should complete the "SAFE FORM HARM" e-learning through the provide link <a href="https://lms.scout.org/courses/show/214280">https://lms.scout.org/courses/show/214280</a> and print out the certificate to be submitted at the time of reporting

1. Candidate should apply through **<https://bsgevents.in>**. subsequently the same will be approved / rejected by the concerned state association.
2. Candidate should submit a hardcopy of related documents as mentioned above at the time of reporting.
3. It is advised that amount for SGWF to be transferred online at the time of reporting.
4. State Training Commissioners are requested make use of this opportunity.

Your co-operation is solicited.

Thanking you.

Yours in training



Smriti Sourabh Ray  
Deputy Director of Scouts  
(Leader Training)

**Encl. :**

**1. Application Form.**

**Copy to :**

1. All the NHQ office Bearers.
2. The Growth Manage –Membership Growth Cell, BSG, NHQ
3. All the Assistant Directors
4. The State Training Commissioners (Scout & Guide).



### Application for Basic Course for Commissioners

To  
The Dy. Director (Scout)  
Leader Training.  
Bharat Scouts & Guides,  
National Training Centre,  
Pachmarhi, M.P. 461881.  
Sir,

Passport Photo  
in Uniform

I hereby apply for admission to Basic Course for Commissioners at National Training Centre, Pachmarhi from 30.06.2025 to 04.07.2025

1. Name of State : .....
2. Full Name (In Block Letters) : .....
3. Full Home Address : .....  
.....  
..... Pin Code : .....
- E-mail ..... Mob. ....
- UID .....
- Online Membership Registration – visit and register at [www.bsgindia.org](http://www.bsgindia.org)
4. Occupation : .....
5. Date of Birth & Age : .....
6. Scouting/Guiding Experience as  
Cub/Scout/Rover/Bulbul/ Guide/Ranger : .....
7. Scouting/Guiding Experience as an adult : .....
8. Any Course undergone as Scouter/Guider if so, give details : .....
9. Present Rank in the Movement, Warrant No. and Date : .....  
(Enclose the photocopy) .....
10. How much time can be spared for the Movement per week : .....  
List of books read on Scouting/Guiding : .....  
Special hobbies and any other information : .....
11. Any physical ailment of which care must be taken : .....

I shall abide by the rules and discipline of Bharat Scouts & Guides and of the Training Courses.

Date : .....

(Signature of the Applicant)

I recommend Shri / Smt. .... for the Basic Course for Commissioners. He / she has been nominated as a ..... Commissioner for .....

**Recommended for admission by State Association to be complete online**

### USE FOR THE NTC OFFICE

Admitted in the Course from ..... to .....  
Observation, if any .....

**DY. DIRECTOR (Scout /Guide) LDR. TRG**



**Merchant Name : THE BHARAT SCOUTS AND GUI**

**UPI ID : 11265122084@sbi**



भारत 2023 INDIA

वसुधैव कुटुम्बकम्

ONE EARTH • ONE FAMILY • ONE FUTURE

**BANK DETAILS FOR ONLINE PAYMENT**

**Bank Name - State Bank of India**

**Branch - Pachmarhi**

**Bank A/c No. – 11265122084**

**IFSC Code - SBIN0004730**