

NTC Circular No. 13 /2025/76

Dated: 27.01.2025

To,
All the State Secretaries,
State Associations of
Bharat Scouts and Guides,
INDIAN UNION



SUB: HIMALAYA WOOD BADGE COURSE FOR GUIDE CAPTAINS – RESIDENTIAL MODULE, 06TH TO 12TH MAY 2025.

Madam / Sir,

We are pleased to inform you that The Bharat Scouts and Guides, National Training Centre, Pachmarhi is going to organize the “Himalaya Wood Badge Course for Guide Captains” scheduled to be held from 06.05.2025 to 12.05.2025 at National Training Centre, Pachmarhi, Madhya Pradesh.

The details of the course are as follows:

1	Name	HIMALAYA WOOD BADGE COURSE FOR GUIDE CAPTAINS - RESIDENTIAL MODULE
2	Purpose	This course is designed with a view to provide opportunities to consider in some depth, their own leadership role in the Movement and also to develop skills of leadership required in the Guide Section. It is for their progressive development keeping in view the changing needs and in five training needs of Adult Leaders. Understanding skills, Relationship Skills, Guiding Skills, Planning Skills and Implementation Skills. It also gives an opportunity to share experience with other leaders.
3	Dates	06.05.2025 to 12.05.2025 (Seven days)
4	Venue	The Bharat Scouts and Guides, National Training Centre, Pachmarhi, Madhya Pradesh - 461881
5	Arrival	On 05.05.2025 evening or before 09:00 AM. on 06.05.2025: Registration at 09:00 AM on 06.05.2025 in proper uniform. Late comers will not be admitted for any reason.
6	Departure	12.05.2025– afternoon (Accordingly return journey reservation may be done)
7.	How to reach	Pachmarhi is located on the Mumbai Jabalpur route (Between Itarsi and Jabalpur Station). Pipariya is the nearest Railway station from Pachmarhi. The distance from Pipariya to Pachmarhi is 56 k.m. Buses are available from Pipariya to Pachmarhi. Number of private jeeps are also available on nominal rate. The Bharat Scouts & Guides, NTC is just 5 k.m. from Pachmarhi bus stand. Local Conveyance available to reach National Training Centre from Pachmarhi Bus Stand. Those who are coming by private Jeep can directly come upto Bharat Scouts & Guides, NTC Queenie Park.
8	S/G Welfare Fund	Rs.3500/- (Rupees. Three Thousand Five Hundred Only) is being the contribution towards Scout/Guide Welfare fund to cover the cost of boarding, lodging and training materials to be remitted online. NO CASH– will be accepted at the time of Registration. Bank Slip/ UTR Number and Date. Deposit slip should be submitted along the application form or at the time of Registration. BANK DETAILS FOR ONLINE PAYMENT Bank Name– State Bank of India Branch– PACHMARHI Bank A/c No. – 11265122084 IFSC Code – SBIN0001046
9	Subsidy	Food Subsidy @ Rs. 70/- per head per day and travelling expenses maximum @ Rs. 550/- or actual whichever is less will be reimbursed on receipt of Grant-in-Aid from the Government. Participants have to submit bank details



10	Eligibility	<ul style="list-style-type: none"> • A Unit Leader should complete the following conditions: • Should work at least for 12 months after the completion of the Advanced course successfully. • Should successfully completed the Training Study issued by NTC through STC(G). • A Unit Leader should have at least 04 Tertiya Sopan Guides and submit a certificate from District Organizing Commissioner (G)/District Training Commissioner (G). • Complete Pre-Course Assignment – to be submitted at the time of registration. • Submit photocopy of valid Warrant for Running the Unit.
11	Weather	25°C to 31°C
12	What to Bring	Usual camp kit, 2 Sets of Uniform as per APRO III. General Camp Kit: Mosquito net/Odomos tube, personal medicines, bedding, torch, chart paper, pen, pencil, marker /Sketch pen, knotting rope etc. are required. Reference Books : APRO Part I, & III, Scheme of Training (G), Job Profile, Scouting for Boys, WAGGGS & Life story of B.P., Rules Book, Girl Guiding in India ,Milestone,etc.
13	Aadhaar Number	The Aadhaar Number is compulsory. Photocopy of Aadhaar is to be submitted at the time of Registration.
14	UID	Register your unit on Membership Registration portal of BSG – www.bsgindia.org . UID no. is mandatory.
15	Self-Learning	Will sent to the candidates directly through email along with selection letter.
16	Last Date	Application should reach NTC on or before 10.04.2025

The application has to be submitted to the National Training Centre with all the necessary documents duly recommended by concerned State officials on or before **10.04.2025**

Participants **SHOULD NOT** proceed for the course without receiving the **“FINAL INFORMATION LETTER”** from National Training Centre. Participants bringing application by hand will not be admitted.

State Training Commissioners are requested to utilize this opportunity and facilitate candidates for the course.

All participants have to apply for the HWB (G) through online portal www.bsgevents.in and should carry your BSG smart RFID card while attending the event. To order ID Card visit <https://www.shop.bsgindia.org> .

Thanking you,

Yours in Guiding,



(KUMUD MEHRA)
I/C DY. DIRECTOR OF GUIDES
LEADER TRAINING

Encl.:

1. Application Form.
2. Pre-Course Assignment.

Copy to:-

1. All the NHQ Office Bearers of the Bharat Scouts and Guides, National Headquarters.
2. Chairman/Secretary, Railway Scout and Guide Board, Rail Bhawan, New Delhi.
3. The Commissioner, Kendriya Vidyalaya Sangathan, 18 Institutional Area, Shahid Jeet Singh Marg, New Delhi - 110016.
4. The Commissioner, Novadaya Vidyalaya Samiti, Institutional Area, B-15, Sector - 62, Noida, Uttar Pradesh – 201309.
5. All the District Secretaries, District Association of Dammam, Riyadh, Muscat and Jamiat Youth Club.
6. The State Training Commissioner (G) for providing Pre-Course Assignment to candidates.

HWB (Guide) Pre-Course Assignment

SUBMIT AT THE TIME OF REGISTRATION

Assignment No. 1	What made you to join Guiding? Explain with in 250 words?
Assignment No. 2	'Patrol System' plays an important role in Scouting/Guiding. How and why? Explain with example.
Assignment No. 3	'Character, Health, Handicraft and Service' are the four pillars of Scouting/Guiding. How it is helpful in Guiding activities.
Assignment No. 4	What is PMSC? Did your Guide company under take any project under PMSC? If yes explain it with in 300 words. If no which subject/topic would your unit participate explain it with in 300 words.
Assignment No. 5	'A guide who does not go to the camp is like a sailor who never goes to the sea' with the help of this quotation can you explain the importance of camping for a Guide.
Assignment No. 6	Make a PPT for 05 slides on " Life history of Laxami Mazumdar or Lady B.P "

The Bharat Scouts and Guides, National Training Centre, Pachmarhi (M.P.)

Application for Himalaya Wood Badge Course (Guide)

To,
The State Training Commissioner (G)
The Bharat Scouts and Guides
..... State

Madam,

I hereby apply for admission to Himalaya Wood Badge Course for Guide Captains to be held at **National Training Centre, Pachmarhi** from **06.05.2025** to **12.05.2025**.

I furnish the following information about me: -

1 Full Name :
(In block letters)

2 Full Postal Address :
.....
.....
..... Pin Code

Contact No

E-mail :

UID

Online Membership Registration – visit and register at www.bsgindia.org
[if not register earlier](#)

3 Date of Birth :

D	D	M	M	Y	Y	Y	Y
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4 Name of the Unit :

Charter No.DateValid upto.....

Warrant No.DateValid upto.....

5 Educational :
Qualification

6 Past training details :

Sl	Name of the Course	Section	Dates		Venue	Certificate No.	Leader of the Course
			From	To			
1	Basic Course						
2	Advanced Course						
3	Training Study State Certificate No. Date-						

7 Any Special Interest, Skill :

PTO

- 8 No. of Tiritiya Sopan Guides produced in Unit.
(Attach separate certificate verified by DOC(G) / DTC (G))
- 9 List of books in Scouting/ Guiding studied
- 10 Other information
- 11 Subject well versed

I shall be abide by the code of conduct, rules and the discipline of the Bharat Scouts and Guides as well as rules of the Training Course

Date: _____

Signature of the applicant

Recommendation of the District

This is to certify that Mrs. / Ms. is running a Unit in our LA / District and is actively involved in Youth Programme of the District. The records of her Unit is up to date. We recommend her name to attend Himalaya Wood Badge Course.

District Commissioner of Guides (Adult Resources) District Training Commissioner (G)

FOR OFFICE USE

Mrs./ Ms. is eligible as per SOT (GW) and fulfills the required skills to undergo Himalaya Wood Badge Course. She is recommended for the admission to the course.

It is also recommended to issue HWB Parchment and Pin if the candidate gets qualified in the course.

State Commissioner of Guides(Adult Resources) State Training Commissioner(G)

FOR N.T.C. USE

Found eligible/ not eligible.

The reason for not eligible is _____

Attended/ not attended:Qualified/ not qualified

If qualified, certificate no. Dated.....

Parchment No. Dated.....

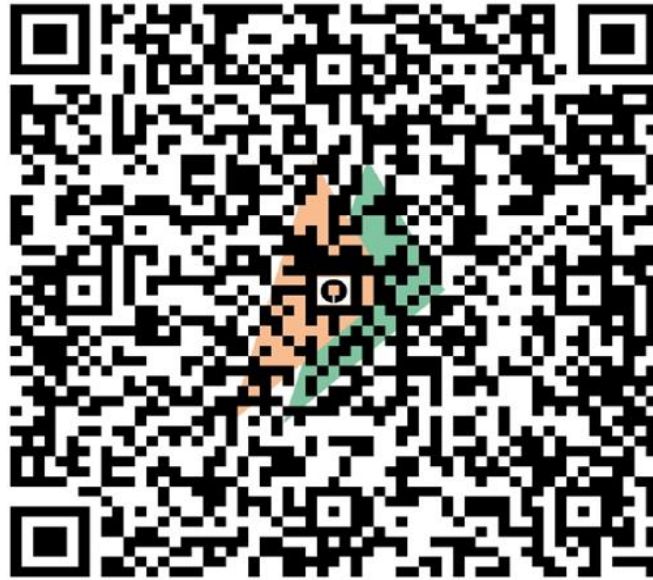
Dy. Director of Guide(Ldr. Trg.)

Assistant



Merchant Name : THE BHARAT SCOUTS AND GUI

UPI ID : 11265122084@sbi



भारत 2023 INDIA

वसुधैव कुटुम्बकम्

ONE EARTH • ONE FAMILY • ONE FUTURE

BANK DETAILS FOR ONLINE PAYMENT

Bank Name - State Bank of India

Branch - Pachmarhi

Bank A/c No. – 11265122084

IFSC Code - SBIN0001046