**NOMINATIONS FORM**

**Members of the Asia Pacific Regional Committee, 2025-2028**

**How to complete this form**

The nominee completes Part A and passes this to the nominating Member Organisation for its endorsement. The nominating Member Organisation then completes Part B to confirm that it approves the nomination. If the nominating Member Organisation is not the nominee’s own Member Organisation, her own Member Organisation should complete Part C.

If you have any questions about completing this form, please contact governance@wagggs.org

**Submitting a nomination**

The following should be returned to the World Bureau by the nominee:

1. Part A of the form
2. Part B of the form
3. A photograph of the nominee taken within the last six months (portrait photo, facing the camera and wearing national Girl Guiding/Girl Scouting uniform, in either JPEG, PNG or TIF format)
4. If necessary, Part C, the clearance form

This should be sent by email to governance@wagggs.org

Member Organisations should make clear to nominees that the nominees themselves are responsible for returning all information by **23.59 (UTC) on** **Thursday 13 February 2025.** Forms received after this deadline will **not** be considered.

**Privacy notice**

Please note that the personal information provided as part of this nomination form will be used only for the purposes of processing the nomination and will be handled by WAGGGS in accordance with UK data protection regulations.

Information will be stored by WAGGGS in both physical and electronic forms. This information will only be accessible to, and shared with, members of WAGGGS staff, members of the Nominations Committee, regional interview panels and potentially members of the World Board.

For unsuccessful candidates, information will be kept for a maximum period of one year after the closing date for nominations, after which it will be destroyed.

**PART A: To be completed by the nominee**

|  |  |
| --- | --- |
| Given names (in full) |  |
| Preferred name |  |
| Family name |  |
| Member Organisation |  |
| Contact details | Main email address |  |
| Alternative email address |  |
| Main telephone number |  |
| WhatsApp |  |
| Date of birth *(dd/mm/yyyy)* |  |

**PERSONAL STATEMENT**

Please indicate, in three hundred (300) words or less, why you would like to become a member of the Regional Committee, and your hopes and vision for the region in the next triennium.

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**SKILLS AND EXPERIENCE**

The [Terms of Reference](https://virtuous-email.s3.amazonaws.com/Email/org_1901/Nominations%20Committee/Regional%20Committee%20TOR%20%28approved%20Sept%202024%29%20-%20ENGLISH.pdf) for Regional Committee members outline a range of essential and desirable skills. In the following matrix and using the proposed skill level criteria and drop-down list, please indicate your proficiency in each skill and explain your reasoning. The aim is to demonstrate why you believe you possess each skill and to highlight your strengths. You can use examples and list experiences from inside and outside of Girl Guiding/Girl Scouting (locally, nationally, and within WAGGGS) as well as professional experiences, including events and courses attended, if relevant. The main point is to show why you think you have this skill needed to be a successful committee member.

*Please note: Regional Committee members are not expected to have a high level of skill or experience in every area listed. The committee as a whole should encompass a diverse skillset, allowing members to complement one another. Therefore, it is acceptable for one member to be less proficient in one area while excelling in another, as the committee will benefit from a balanced mix of knowledge and skills.*

**Skill level criteria for rating:**

* **Learner:** Very little knowledge or understanding and requires support to contribute to discussion in this area
* **Follower:** Some basic knowledge or understanding, so able to contribute occasionally, to discussions on this area.
* **Contributor:** Good knowledge and understanding of this area, so able to contribute fully on debates in this area.
* **Expert:** Extensive knowledge and/or expertise, so able to lead debates and discussions on this area confidently and competently.
* **Professionally qualified:** Up to date professionally or academic qualification in this area.

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| **Essential Skills** | **Skill** **Level**  | **Please give supporting examples and list any relevant experience (50 - 80 words maximum)** |
| An understanding of WAGGGS, the complex and diverse regional context, and the varied organisational structure of MOs. | *Select from list*  |   |
| An understanding of -and ability to articulate- the WAGGGS leadership model, and the Girl Guide/Girl Scout method.  | *Select from list* |   |
| Good general knowledge of the challenges and opportunities facing girls and young woman across the region. | *Select from list* |   |
| Ability to be flexible and open to new opportunities or ways of doing things. | *Select from list* |   |
| Sound independent judgement and the ability to challenge constructively. | *Select from list* |   |
| Ability to analyse and interpret information and think critically, creatively, and strategically. | *Select from list* |   |
| Ability to listen and learn from others, to see things from different perspectives, and appreciate diverse points of view. | *Select from list* |   |
| A collaborative approach, able to work effectively as part of a diverse team of volunteers and staff while respecting different roles and reporting lines. | *Select from list* |   |
| Cultural sensitivity and an ability to work in a multicultural context. | *Select from list* |   |
| Experience in working with volunteer teams. Team leadership skills, and ability to delegate. | *Select from list* |   |
|  |  |  |
| **Desirable Skills** | **Skill** **Level**  | **Please give supporting examples and list any relevant experience (50 - 80 words maximum)** |
| Previous experience of volunteering for WAGGGS. | *Select from list* |   |
| Ability to think strategically and create strategic plans. | *Select from list* |   |
| Financial, management, budgets, and risk management.  | *Select from list* |   |
| Project and programme planning and management | *Select from list* |   |
| Governance and/or legal expertise.  | *Select from list* |   |
| Fund development and partnerships.  | *Select from list* |   |
| Diversity, equity, and inclusion. | *Select from list* |   |
| Negotiation and conflict resolution.  | *Select from list* |   |
| Marketing and communications, including public relations and social media. | *Select from list* |   |
| Research and development, Monitoring and evaluation, including data collection and analysis.  | *Select from list* |   |
|  Influencing skills and advocacy. | *Select from list* |   |
| External relations. | *Select from list* |   |
| Human resources management (staff and/or volunteers). | *Select from list* |   |
| Information technology tools, systems and applications. | *Select from list* |   |
| Innovation and creative thinking. | *Select from list* |  |

**LEADERSHIP MODEL MINDSETS**

Our [leadership model](https://campfire.wagggs.org/leadership-model-summary) is a model of leadership practice. Leadership practice is the daily behaviour you choose to engage in to put your values into action and create positive change. Leadership practice regards your “ways of being and thinking about the world” as the foundation to who you are as a leader. The best way to work on this foundation is by consciously and actively practising leadership, to develop the ten WAGGGS leadership outcomes.

Practising the WAGGGS leadership model can help leaders of the Movement develop the behaviours they need to fulfil that responsibility, so we would expect candidates for the Regional Committee to be able to demonstrate that they are consciously practising the WAGGGS leadership model through their attitudes and behaviours. **In a maximum of 300 words reply to the following question: In what ways will your practice of the leadership mindsets enhance your effectiveness as a Regional Committee Member?**

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**VOLUNTARY POSITIONS AND PROFESSIONAL APPOINTMENTS**

Please give details below of any current and past (from 2015 to today) positions that you have held within a Member Organisation, World Association of Girl Guides and Girl Scouts (WAGGGS), and professional, NGO or business appointments.

|  |  |  |
| --- | --- | --- |
|  | **Current positions held** ***(please give the year started)*** | **Previous positions held** ***(please give the year started and ended)*** |
| Member Organisation  |  |  |
| WAGGGS (at global or regional level) |  |  |
| Other voluntary positions  |  |  |
| Professional/NGO/business appointments  |  |  |

**LANGUAGE SKILLS**

WAGGGS has four official languages: English, Spanish, French and Arabic and within each Region, depending on the local context, one or more of these may be used. In the Asia Pacific Region, the official language used is English.

Please note that the ability to use English as a working language is a requirement for World Board members, therefore it is required for anyone elected from amongst the Regional Committee to undertake the role of Regional Chair. This is because an important part of the World Board’s role involves governance and ensuring compliance with UK Charity Law, and other relevant legislation or regulations.

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| What is your mother tongue? |  |

Please indicate your skill in the following languages using the following key:

1: fluent; 2: intermediate; 3: basic

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| --- | --- | --- |
|  | English | Other *(please state language)* |
| *Skill level* |  |  |

**COMMUNICATIONS**

Members of the Regional Committee communicate regularly by email, WhatsApp and conference call throughout the year.

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| Do you currently have regular and reliable access to the internet?  | Yes / No |
| Would you be able to respond promptly (e.g. within 48 hours) to electronic communication?  | Yes / No |

**REFEREES**

Please provide details of two referees who know you well that a member of the Nominations Committee can contact:

|  |  |  |
| --- | --- | --- |
|  | **Referee** **(professional context)** | **Referee** **(Girl Guiding/Girl Scouting context)** |
| Name of referee  |  |  |
| Professional/Member Organisation (if applicable) |  |  |
| Role/Position held |  |  |
| How do they know the nominee? |  |  |
| Contact details | Postal address |  |  |
| Main email address |  |  |
| Alternative email address |  |  |
| Main telephone number |  |  |
| WhatsApp |  |  |

**NOMINEE’S DECLARATION**

By submitting this nomination form, I hereby confirm that *(please tick all boxes):*

|  |  |
| --- | --- |
|  | I accept the nomination to the Regional Committee of the Asia Pacific Region. |
|  | I agree to participate in an online interview with a panel including the regional member of the Nominations Committee and other individuals from within the region. |
|  | To my knowledge the information given on this nomination form is correct and complete.  |
|  | I understand that I am personally responsible for informing WAGGGS if my contact details change after submitting this nominations form. |
|  | I understand that, if I have not received a confirmation email within 72 hours of submitting this nomination form, I am personally responsible for contacting WAGGGS to check if the nomination form has been safely received.  |
|  | I understand that I have a responsibility to actively participate in the nominations process and respond to requests for information and all communications from members of the Nominations Committee in a timely manner. I understand that failure to comply with these requirements will result in an official warning being issued and may ultimately result in the Nominations Committee withdrawing my nomination. |
|  | I understand that WAGGGS will contact the referees I have provided in support of my application. |
|  | I agree to uphold the principles of WAGGGS as shown in the Constitution and its values. |
|  | I give permission, in accordance with data protection regulations, for WAGGGS to process the details in this form for the purposes of my nomination. This information can be stored both physically and electronically. |
|  | I consent to my photograph being included in the Election Booklet and understand that this will be available publicly online.  |
|  | I agree to my name and photograph being used in social media posts relating to the nomination and election process for the Asia Pacific Regional Committee. |

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| Signed *(electronic signature/scan is acceptable)*  |  |
| *Date (dd/mm/yyyy)*  |  |

**PART B**

*To be completed by the nominating Member Organisation*

By signing below, I confirm, on behalf of my Member Organisation, that:

* I have read the Nominations Pack in full and Part A of this form and I believe this volunteer fits the profile described, and has the capabilities required to serve on the Asia Pacific Regional Committee.
* I understand that the nominee has a responsibility to actively participate in the nominations process and respond to requests for information and all communications from members of the Nominations Committee in a timely manner and that failure to comply with these requirements will result in an official warning being issued to her and may ultimately result in the Nominations Committee withdrawing her nomination.
* I understand that my organisation will be informed by WAGGGS if an official warning is issued and before any further action is taken.
* There are no pending investigations or disciplinary procedures related to this applicant in the Member Organisation.

Please provide any additional information (maximum 300 words) about the applicant that you would like to share with the WAGGGS Nominations Committee and relevant staff members.

*Note: Completing this text box is optional. Any information you write in this text box will only be shared with the WAGGGS Nominations Committee and relevant staff members, and will not be shared publicly.*

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| --- | --- |
| Name of Proposer  |  |
| Proposer’s Member Organisation |  |
| Position held in Member Organisation |  |
| Proposer’s contact details | Main email address |  |
| Alternative email address |  |
| Main telephone number |  |
| WhatsApp |  |
| Signed *(electronic signature/scan is acceptable)*  |  |
| Date *(dd/mm/yyyy)* |  |

**PART C**

*To be completed by the nominee’s own Member Organisation ONLY if it did not nominate her in Part B*

**REQUEST FOR CLEARANCE OF NOMINATION**

|  |  |
| --- | --- |
| Name of nominee:  |  |
| Nominated by (insert name of the nominating Member Organisation): |  |
| Name of the Member Organisation to which the nominee belongs: |  |
| gives / does not give (please delete as appropriate) consent for the above-named nominee to stand for election to the Asia Pacific Regional Committee 2025-2028 |
| Additional comments (e.g. reasons for consent or non-consent) |  |
| Name |  |
| Role/Position held |  |
| Contact details | Main email address  |  |
| Alternative email address |  |
| Main telephone number |  |
| WhatsApp |  |
| Signed *(electronic signature/scan is acceptable)*  |  |
| Date *(dd/mm/yyyy)* |  |