



THE BHARAT SCOUTS AND GUIDES

Creating - better India

भारत स्काउट्स एवं गाइड्स

बेहतर भारत के निर्माण की ओर

Society Registration No. S462 of 1950-1951

President

DR. ANIL KUMAR JAIN, M.P. (RAJYA SABHA)

डॉ. अनिल कुमार जैन, सांसद (राज्य सभा)

Chief National Commissioner

DR. K.K. KHANDELWAL, I.A.S. (RETD.)

डॉ. के.के. खण्डेलवाल, भा.प्र.से. (से.नि)

BSG/NTC/2023-24/ 1516

DATE: 12.03.2024

TENDER NOTICE

Sealed Tenders are invited for and on behalf of the Bharat Scouts and Guides, from the eligible caterers to provide food during courses/ events/Adventure programme at all or any Centre of the :

1. Bharat Scouts and Guides, National Training Centre, Pachmarhi, Madhya Pradesh 461881.
2. Bharat Scouts and Guides, National Adventure Institute, Pachmarhi, Madhya Pradesh 461881.
3. Bharat Scouts and Guides, National Youth Adventure Institute, Gadpuri, Haryana,
4. Bharat Scouts and Guides National Adventure Institute, Kurseong, Darjeeling, West Bengal.

For the period April 2024 to March 2025.

Tenders should reach the Dy. Director of Scouts (Leader Training) on or before **21th March 2024**, 18.00 hrs.

Scope of Service

Bharat Scouts and Guides is one of the largest youth movement in the country having its National Training Centre /Adventure Institute at Pachmarhi MP, Gadpuri Haryana, Kurseong West Bengal

Training and programmes are conducted at all the Centers throughout the year as per the schedule of the event as fixed at the beginning of the financial year.

Affiliated units/districts/states are also allowed to conduct their camps/ events at this Centre.

Every Centre having different campuses and each campus has a separate kitchen. Foods are to be prepared in that specified kitchen only.

The catering service provider shall provide catering services for Courses/events conducted by the BSG as per the specifications provided by the BSG. This includes food preparation, presentation, serving, and cleanup. Number of the participants varied from 20 to 500.

Teams and Conditions.

1. **Eligibility:** The caterer should have a Food license issued by the appropriate authority and have experience serving food in a similar type of organization.
2. **Timing:** Punctuality is the hallmark of any course/event. Proper timing should be adhered to Strictly. Food to be ready to serve 10 minutes before the timing. The catering service provider shall ensure timely delivery and setup of food and beverage services for each event. Any delays or issues shall be promptly communicated to the LOC. (Leader of the course/event)

Bed Tea (For Adults only)	Breakfast	Tea	Lunch	Evening tea, snacks	Staff meeting (for staff only)	Dinner
6.00 am	7.30 am	10.30 am	1.00 pm	4.30 pm	6.30 pm	7.30/8.30 pm

Above is the standard timing, which may be changed by the Leader of the event.



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3. **Menu:** BSG has a suitable menu for each event, taking into consideration dietary restrictions, cultural preferences, and budgetary constraints. Following are various options, Menu are to be finalized by the leader of the event among the options and availability.

1.	Breakfast	a) Puri, alu sabji, Tea/Coffee b) Alu Paratha, Dahi, Tea/ Coffee c) Idli, Sabar, Chatni, Tea/ Coffee d) Chole Bhature, Tea/ Coffee e) Poha, Jelebi, Tea/ Coffee f) Bread Pakora, Banana, Tea/ Coffee g) Upma, Sambar, Chatni, Tea/ Coffee h) Halwa Chana, Tea/ Coffee i) Dalia Bonda, Tea/ Coffee
2	Mid-day refreshment	Tea/Cold drinks
3	Lunch /Dinner	a) Rice/Jera rice/Fried rice b) Roti/ Tandori Roti/Puri c) Dal d) Vegetable (as per the availability and as approved by LOC) e) Dahi/Raita/ Fruit f) Salad/Papad g) Sweet/ice cream h) Achar
4	Evening snacks	a) Samosa, Tea/Coffee b) Biscuits(Packet) , Tea/Coffee c) Dhokla, Tea d) Matthi, Tea e) Namkeen (Packet) Tea f) Bhel, Tea g) Murmura, Tea h) Poha fry, Tea i) Pakoda Tea

For Adventure Programme, during full day trek lunch /packed food to be provided at rest point. During Hike Glucon D (Group wise) , Biscuits packet (Individual) to be provided.

For Training course, food grains, vegetable, fuel to be provided to the participants for the Night Hike instead of dinner

4. Veg and Non-veg: **Non-veg** items like Egg and chicken are to be cooked in a separate kitchen and separate utensils for nonveg only
Non-veg items will serve as mentioned hereunder-



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For five days' event-

1	First day	Egg curry (Alternative dish for Vegetarian)
2	Third day	Egg curry (Alternative dish for Vegetarian)
3	Fourth day (Grand dinner)	Chicken (Paneer for Vegetarian)
		Day may be Changed under circumstances

For seven days' event

1	Second day	Egg curry (Alternative dish for Vegetarian)
2	Fourth day	Egg curry (Alternative dish for Vegetarian)
3	sixth day (Grand dinner)	Chicken (Paneer for Vegetarian)
		The day may be Changed under circumstances

- Opening and closing of kitchen:** Dinner to be provided to the participants who come one day before and complementary tea will be provided the next day morning after the course.
- Kitchen space:** Adequate kitchen space will be provided by the BSG. The catering service provider shall be responsible for cleaning up all food service areas after each event, including the removal of any food waste and packaging materials. The provider shall ensure that all waste is disposed of in an environmentally responsible manner.
- Utensils:** The catering service provider shall supply all necessary equipment, including serving dishes, utensils, and beverage dispensers, as required for each event. The provider shall also ensure that all equipment is properly maintained and in good working condition. However, BSG may provide utensils for payment
- Quality of food:** The catering service provider shall use only high-quality, fresh ingredients in the preparation of food items. All food shall be prepared and served following the best practices and relevant health and safety regulations. Quality of food should be maintained by the caterer. Participants will evaluate the food twice one in Mid-Course Evaluation and another in post-course evaluation.
- Quantity of food:** There will be no restriction of food regarding quantity, except the countable items. Participants' diet to be fulfilled.
- Payment:** Payment will be made within three days of the Course/Event through cheque or online transfer. No Cash payment will be made.
- Termination:** Either party may terminate the contract upon written notice if the other party breaches any material term of the agreement and fails to remedy such breach within a reasonable period following written notice.



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11. **Electricity:** Catering service provider will be allowed to consume normal electricity, One deep freezer and Mixer grinder during the event free of cost.
12. **Guest:** Food to be supplied to the Guests (if any) during camp days or in Grand Camp fire.
13. Any shortcoming /disputes before, during or after the course/event should be brought to the notice of the LOC immediately by the catering service provider to sort out the issue.
14. Bharat Scouts and Guides reserve the right to accept or reject any tender.

For Schedule of Event 2024-25 and any query may contact with undersigned during office hours.


12/11/24

Smriti Sourabh Ray
Deputy Director of Scouts
(Leader Training)

Copy to-

- 1- The Director, BSG, NHQ
- 2- The Joint Director of Scout/ Guide (Prog.&Trg)
- 3- I/c Dy. Director Guide (Leader Training)
- 4- I/C Adventure Programme Officer
- 5- Notice Board/Web site



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TENDER FORM

Name of owner/firm :
Address :
Contact no :
Email :
License no :
PAN card no :
Cooking/serving utensils : Own utensils to be used/ BSG utensils on payment
I/we shall supply food : National Training Centre, Pachmarhi
@...../- per head per day
National Adventure Institute, Pachmarhi
@...../- per head per day
National Youth Adventure Institute, Gadpuri, Haryana,
@...../- per head per day
National Adventure Institute, Kurseong, West Bengal
@...../- per head per day
(firm can choose all or any one Centre)

I/We hereby certify that I/We have read the entire terms and conditions of the tender documents including all annexures / schedules etc. which form part of the contract/agreement and I/we shall abide here by the terms, conditions, and clauses contained therein.

(Signature)

Name
Address

Contact no

Seal

Encl: Copy of License and PAN card.