**NOMINATIONS FORM**

**Members of the World Board, 2023-2029**

**How to complete this form**

The nominee completes Part A and passes this to the nominating Member Organisation for their endorsement. The nominating Member Organisation then completes Part B to confirm that they approve the nomination. If the nominating Member Organisation is not the nominee’s own Member Organisation, her own Member Organisation should complete Part C.

If you have any questions about completing this form please contact governance@wagggs.org

**Submitting your nomination**

The following should be returned to the World Bureau by the nominee:

1. Part A of the form
2. Part B of the form
3. A photograph of herself taken within the last six months (portrait photo, facing the camera and ideally wearing national Girl Guiding/Girl Scouting uniform, in either JPEG, PNG or TIF format)
4. If necessary, Part C the clearance form

This should be sent by email to governance@wagggs.org

Member Organisations should make clear to nominees that the nominees themselves are responsible for returning all information to the World Bureau by **23.59 (UTC) on 31 January 2023**. Forms received after this deadline will not be considered.

**Privacy notice**

Please note that the personal information provided as part of this nomination form will be used only for the purposes of processing the nomination and will be handled by WAGGGS in accordance with UK data protection regulations.

Information will be stored by WAGGGS in both physical and electronic forms. This information will only be accessible to and shared with members of WAGGGS staff, members of the Nominations Committee and potentially members of the World Board.

For unsuccessful candidates, information will be kept for a maximum period of one year after the closing date for nominations, after which it will be destroyed.

**PART A: To be completed by the nominee**

**PERSONAL INFORMATION**

|  |  |
| --- | --- |
| Given names (in full) |  |
| Preferred name |  |
| Family name |  |
| Member Organisation |  |
| Contact details | Main email address |  |
| Alternative email address |  |
| Main telephone number |  |
| Telephone number (WhatsApp, Viber) |  |
| Preferred method of communication *(email, telephone, whatsapp, viber)* |  |
| Date of birth *(dd/mm/yyyy)* |  |

**PERSONAL STATEMENT**

Please indicate, in three hundred (300) words or less, why you would like to become a member of the World Board, and how you feel you can contribute to the work of WAGGGS.

|  |
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|  |

**SKILLS AND EXPERIENCE**

The person specification for World Board members is described in the Nominations Pack. Reflecting on this, please describe in eight hundred (800) words or less your skills and experience within and/or outside the Girl Guiding/Girl Scouting movement. Give specific examples wherever possible.

|  |
| --- |
|  |

**LEADERSHIP MODEL MINDSETS**

Our leadership model is a model of leadership practice. Leadership practice is the daily behaviour you choose to engage in to put your values into action and create positive change. Leadership practice regards your “ways of being and thinking about the world” as the foundation to who you are as a leader. The best way to work on this foundation is by consciously and actively practising leadership.

We believe that if leaders, at every level in Girl Guiding and Girl Scouting, practise the leadership mindsets, they will develop the following ten leadership outcomes, and will be more prepared to achieve the purpose of the Movement. For each of the following ten leadership outcomes, tell us about a time when you feel you achieved the outcome. Try to give different specific examples for each outcome (maximum of 100 words per outcome).

|  |  |
| --- | --- |
| OUTCOME: By practicing the leadership model, she will:  | **Your example…** |
| Treat herself kindly |  |
| Challenge herself to understand and take into account different perspectives |  |
| Learn from her own feelings and experiences |  |
| Work with others to create spaces where everyone can fully participate |  |
| Challenge gender expectations  |  |
| Empower any and every girl to practise leadership  |  |
| Seek the information she needs to understand the full picture |  |
| Adapt her behaviour to the context  |  |
| Innovate to create positive impact  |  |
| Make choices rooted in her values |  |

**VOLUNTARY POSITIONS AND PROFESSIONAL APPOINTMENTS**

Please give details below of any current and past (**from 2013 to today**) positions that you have held within the World Association of Girl Guides and Girl Scouts (WAGGGS), a Member Organisation, and professional, NGO or business appointments.

|  |  |  |
| --- | --- | --- |
|  | **Current positions held** ***(please give the year started)*** | **Previous positions held** ***(please give the year started and ended)*** |
| World Association of Girl Guides and Girl Scouts (WAGGGS) |  |  |
| Member Organisation  |  |  |
| Other voluntary positions  |  |  |
| Professional/NGO/business appointments  |  |  |

**PARTICIPATION IN EVENTS**

Please give details, including the year where possible and the role you played, of any relevant events that you have participated in from 2017 to today.

|  |  |
| --- | --- |
| World Association of Girl Guides and Girl Scouts (WAGGGS) organised events  |  |
| Member Organisation organised events |  |
| Other relevant national, regional or global events you have been involved in representing your MO or WAGGGS |  |
| Other relevant national, regional or global events you have been involved in outside of the Movement |  |

**LANGUAGE SKILLS**

WAGGGS has four official languages: English, Spanish, French and Arabic.

The working language of the World Board and for all governance matters is English. The ability to use to read and understand documents and to fully participate in discussions on complex topics in English is therefore a requirement for World Board members.

|  |  |
| --- | --- |
| What is your Mother Tongue? |  |

Please indicate your skill in the following languages using the following key:

1: fluent; 2: intermediate; 3: basic

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | English | Arabic | French | Spanish | Other *(please state language)* |
| *Skill level* |  |  |  |  |  |

**INFORMATION TECHNOLOGY**

Board members communicate regularly by email, WhatsApp and conference call throughout the year.

|  |  |
| --- | --- |
| Do you currently have regular and reliable access to the internet?  | Yes / No |
| Would you be able to respond promptly (e.g. within 48 hours) to electronic communication?  | Yes / No |

**REFEREES**

Please provide details of two referees who know you well that a member of the Nominations Committee can contact:

|  |  |  |
| --- | --- | --- |
|  | **Referee** **(professional context)** | **Referee** **(Guiding/Girl Scouting context)** |
| Name of referee  |  |  |
| Professional/Member Organisation (if applicable) |  |  |
| Role/Position held |  |  |
| How do they know the nominee? |  |  |
| Contact details | Postal address |  |  |
| Main email address |  |  |
| Alternative email address |  |  |
| Main telephone number |  |  |
| Telephone number (Whatsapp, Viber…) |  |  |

**NOMINEE’S DECLARATION**

By submitting this nomination form, I hereby confirm that *(please tick* ***ALL*** *boxes):*

|  |  |
| --- | --- |
|  | I accept the nomination to the World Board |
|  | I understand and accept that if elected to the World Board I will become a Trustee of the registered charity WAGGGS. |
|  | I agree to participate in an online interview with members of the Nominations Committee. |
|  | To my knowledge the information given on this nominations form is correct and complete.  |
|  | I understand that I am personally responsible for informing WAGGGS if my contact details change after submitting this nominations form. |
|  | I understand that, if I have not received a confirmation email within 72 hours of submitting this nomination form, I am personally responsible for contacting WAGGGS to check if the nomination form has been safely received.  |
|  | I understand that I have a responsibility to actively participate in the nominations process and respond to requests for information and all communications from the Nominations Committee in a timely manner. I understand that failure to comply with these requirements will result in an official warning being issued and may ultimately result in the Nominations Committee withdrawing my nomination. |
|  | I understand that WAGGGS will contact the referees I have provided in support of my application. |
|  | I agree to uphold the principles of WAGGGS as shown in the Constitution and its values. |
|  | I give permission, in accordance with data protection regulations, for WAGGGS to process the details in this form for the purposes of my nomination. This information can be stored both physically and electronically. |
|  | I consent to my photograph being included in the Election Booklet and understand that this will be available publicly online.  |
|  | I agree to my name and photograph being used in social media posts relating to the nomination and election process and the World Conference. This includes any photographs or video clips that may be taken of me by WAGGGS during the World Conference. |

|  |  |
| --- | --- |
| Signed *(electronic signature/scan is acceptable)*  |  |
| Date |  |

**PART B**

*To be completed by the nominating Member Organisation*

By signing below, I confirm, on behalf of my Member Organisation, that I have read the Nominations Pack in full and Part A of this form and I believe this volunteer fits the profile described, and has the capabilities required to serve on the World Board. I understand that the nominee has a responsibility to actively participate in the nominations process and respond to requests for information and all communications from the Nominations Committee in a timely manner and that failure to comply with these requirements will result in an official warning being issued to her and may ultimately result in the Nominations Committee withdrawing her nomination. I understand that my organisation will be informed by WAGGGS if an official warning is issued and before any further action is taken.

|  |  |
| --- | --- |
| Name of Proposer  |  |
| Proposer’s Member Organisation |  |
| Position held in Member Organisation |  |
| Proposer’s contact details | Main email address |  |
| Alternative email address |  |
| Main telephone number |  |
| Telephone number (WhatsApp, Viber…) |  |
| Signed *(electronic signature/scan is acceptable)*  |  |
| Date |  |

**PART C**

*To be completed by the nominee’s own Member Organisation ONLY if they did not nominate her in Part B*

**REQUEST FOR CLEARANCE OF NOMINATION**

|  |  |
| --- | --- |
| Name of nominee:  |  |
| Nominated by (insert name of the nominating Member Organisation): |  |
| Name of the Member Organisation to which the nominee belongs |  |
| gives / does not give (please delete accordingly) consent for the above-named nominee to stand for election to the World Board at the 38th World Conference in 2023. |
| Additional comments (e.g. reasons for consent or non-consent) |  |
| Name |  |
| Role/Position held |  |
| Contact details | Main email address  |  |
| Alternative email address |  |
| Main telephone number |  |
| Telephone number (Whatsapp, Viber…) |  |
| Signed *(electronic signature/scan is acceptable)*  |  |
| Date |  |