

To
 All the State Secretaries
 State Associations of
 The Bharat Scouts and Guides
 Indian Union









Circular No : 04/2023/34
 Date : 18-Jan-2023






Sub : Course for Leader Trainers [Residential Module].

Sir/Madam,

Greetings from National Training Centre, Pachmarhi.

We are pleased to inform you that The Bharat Scouts and Guides National Training Centre is organizing the residential module of **"Course for Leader Trainers (Scout Wing)"** at NTC Pachmarhi from 19th to 25th May 2023. The course details are as follows :

Name of the Course	 Course for Leader Trainers (Scout Wing)
Purpose	<ul style="list-style-type: none"> To provide an opportunity for the sharing of experiences in the consideration of advanced training methods, demonstration and development of new training methods and an examination of existing training methods and techniques with the objectives of recommending improvement. To provide a trainer to run all types of courses of the section concerned.
Dates	 19.05.2023 to 25.05.2023
Venue	 The Bharat Scouts and Guides, National Training Centre, Pachmarhi, Madhya Pradesh-461881
Reporting	 19 th May 2023, before registration. Registration from 09.00 to 10.30 hrs. Participants will appear for registration with proper uniform. Late comers will not be admitted.
Departure	 25 th May 2023, after Lunch. Return reservation to be made accordingly. Participants will not be allowed to leave early
Scout Guide Welfare Fund	 Rs.2000/- (Rupees Two Thousand only) to cover the cost of boarding, lodging and training materials.
Subsidy	 Subsidy @ Rs. 70/- per head per day and travelling expenses @ Rs. 550/- or actual whichever is less will be reimbursed on receipt of Government Grant.
Eligibility	 <ol style="list-style-type: none"> Must have thorough understanding and acceptance of the principles, aims and methods of Scouting and Training. Must have given at least two years of satisfactory service as an Assistant Leader Trainers. <p>NB : Condition at SL No. 2 can be relaxed upto to one year in case of full time professionals at all levels.</p> <ol style="list-style-type: none"> Should have conducted two Basic courses or two Advanced courses or one Basic and one Advanced courses in appropriate section after ALT. Should have assisted in a HWB Course of the appropriate section as full time staff or should have at least two Golden Arrow Cubs / Rashtrapati Scouts/Rovers as the case may be to his/her credit. Submit a certificate to this effect from DOC/DTC.

Weather	 12°C to 24°C
Timeline	 <ul style="list-style-type: none">• 18th April, 2023 5.30 PM— submission of application.• (Seat limited, admission on first com first served basis)• 20th April, 2023 5.30 PM—selection letter to be issued by NTC• 8th May, 2023 7.00 PM—Pre-Course Counselling (virtually)• 11th May, 2023 5.30 PM—Last date to submit Pre-Course Assignment
Documents	 <p>Photocopy of Aadhaar or any other National ID is to be submitted at the time of registration.</p> <p>BSG UID, Participants not having UID, may be allowed provisionally, Course certificate will be issued only after registration at OYMS Portal</p>
Self Learning Modules	 <p>Attached herewith. To be studied at their own pace, before attending residential modules. STC(S) can taken an initiative to conduct workshop or extend personal support to complete these modules for individuals.</p>
Pre-Course Assignment	 <p>Attached herewith to be submitted before timeline.</p>

Application duly filled in and recommended by state officials should reach at NTC before last date. State Training Commissioners are requested make use of this opportunity.

Your co-operation is highly solicited

Thanking you.

Yours in Training,



S. S. Ray

Dy. Director of Scout (Leader Training) I/C

Encl. :

1. Application Form.
2. Pre-Course Assignment.
3. Unit Running Certificate.
4. Basic / Advanced Course conducted certificate.
5. HWB Assisted certificate.
6. Produced Golden Arrow / Rashtrpati Scout/Rover certificate.
7. Self Learning Modules.
8. Steps for Personal Project.

Copy to :

1. All the NHQ office Bearers.
2. The State Training Commissioner (S&G).

LT (SW) Pre-Course Assignment
Submit in soft copies (online and carry in new pen drive)
NO HARD COPIES REQUIRED

Assignment No. 1	Scouting for Boys	
		Prepare 50 Multiple Choice Questions with four answer from Scouting for Boys (in excel format) with page number & yarns.
Assignment No. 2	Sectional Literature	
	Cub - Wolf cub Hand Book	
		Plan an animated Yarn based on the story of Good fellow in Wolf Cub Hand Book. Write detail description of the animated yarn, use picture if required.
	Scout – Scouting for Boys	
		How you can use a story from SFB to take a session regarding Observation and deduction.
		Plan a Observation and deduction game for a HWB Trainees in course troop meeting
	Rover - Rovering to success	
	Suggest a movie related to any Rock and discuss with Rovers and relate the content of the movie and the rock of Rovering to success.	
Assignment No. 3	Scheme of Training (Scout Wing)	
		Prepare 100 Multiple Choice Question with four answer at least 10 from each chapter in excel with page number.
Assignment No. 4	Membership Growth	
	Discuss with your State/District membership growth coordinator :	
	1	Prepare a 1 page synopsis of your District Growth plan.
	2	No of cubs / scouts / rover as per census and present status of OYMS (give screen shot) and make a plan to complete all.
Assignment No. 5	Audio Visuals - Prepare any one of the followings	
	1	<u>Preparation of Video</u>
	a)	Prepare a video on the topic “Why your Son / Daughter will join Scouting/Guiding (2-3 minute). Audience group – Parent.
		<u>Or</u>
	b)	Prepare a video on “Join Scouting” (2-3 minute) – Audience group – Student
		<u>Or</u>
	c)	Prepare a video on “Why Scouting / Guiding should be introduced in your Institution” – Audience group – Head of Institution / Principal.
d)	Prepare a quiz on APRO Part I – 20 question (with answers and page numbers)	

Application for Course for Leader Trainers (SW)

To

The Dy. Director (S) Ldr. Trg.
Bharat Scouts & Guides,
National Training Centre,
Pachmarhi, M.P. 461881.

Passport
Photo in
Uniform

Sir,

I hereby apply for the Course for Leader Trainers to be held at NTC Pachmarhi from _____ to _____

1. Name of State :
2. Full Name (In Block Letters) :
3. Full Home Address :
-
- PIN Code :

E-mail Mob.

UID

Online Membership Registration – visit and register at www.bsqindia.org

4. Occupation / Employment :
5. Where employed / How long :
6. Date of Birth :
7. Educational Qualification :
8. Whether have been a :
Cub / Scout / Rover, if so give
details, Place, Years etc.
9. Service in the Movement as an
Adult Leaders. Give details. Rank, Years,
Warrant Nos.
10. List of books on Scouting you
have studied.
11. Scout subject in which you are
well versed.
12. I now hold warrant for rank :
- (Photocopy enclosed) Warrant No. _____ Date _____ Valid till _____

13. Past training details

Sl	Name of the Course	From	To	Place	Certificate No. & Date	Leader of the Course
1	Basic Course					
2	Advanced Course					
3	HWB Course					
4	Pre-ALT Course					
5	ALT Hon'ble Charge No _____	Date _____	Valid upto _____			

14. Training Courses Assisted after ALT Course

SI	Name of the Course	From	To	Type of work done	No. of Participant	Leader of the Course
1						
2						
3						
4						

* Produce Certificate issued by Competent Authority.

15a. Assisted Himalaya Wood Badge Course from to at
..... as full time staff. Leader of the Course

15b. Produce Golden Arrow Cubs / Rashtrapati Scouts / Rashtrapati Rovers in unit after receiving ALT Hon'ble Charge

16. Any special interest / skill : _____

Signature of the Candidate

Recommendation

The applicant Mr/Ms..... is an active Unit Leader of my LA/DA and is interested to spare his services in the area of Unit Leaders Training. We recommend that he / she may be admitted to the Course for Leader Trainers (SW).

State Commissioner (Adult Resources)

State Training Commissioner (Scouts)

Forwarded to National Training Centre, Pachmarhi

Date

Signature of State Secretary

Encl :

1. Unit Running Certificate
2. Course Assisted Certificate by LOC/STC(S)
3. Attested copy of valid warrant.

USE FOR THE NTC OFFICE

Admitted in the Course from to

Observations if any :

DY. DIRECTOR (S) LDR. TRG.

HWB COURSE ASSISTED CERTIFICATE

This is to certify that Mr. / Ms. / Mrs.
Cub Master / Scout Master / Rover Scout Leader of (Name of the Unit)
..... has assisted full time staff during
HWB Course for Unit C/S/R section was held at
State from to

Leader of the Course

State Training Commissioner (S)

***** **OR** *****

Produced Arrow Cub / Rashtrapati Scout / Rashtrapati Rover Certificate

This is to certify that Mr. / Ms. / Mrs.
has produced the following (as per concerned section):

- Two Golden Arrow Cubs
- Two Rashtrapati Scouts
- Two Rashtrapati Rovers

Their names and certificates number and dates are hereunder :

Name Cer.No. Date

Name Cer.No. Date

Distt. Org. Commissioner (S) / Dist. Trg. Commissioner (S)

COURSE CONDUCTED (BASIC / ADVANCED) CERTIFICATE

This is to certify that Mr. / Ms. / Mrs.
 Cub Master / Scout Master / Rover Scout Leader of (Name of the Unit)
 has conducted as Leader of the
 Course as per details :

Sl	Basic / Advanced	Section	From	To	Place	State
1						
2						
3						
4						

State Training Commissioner (S)

Course for Leader Trainers (Scout Wing)STEPS OF PERSONAL PROJECT

1	Name of participant	
2	State	
3	Role	
4	Project	
5	Existing circumstances in the area as the collected facts reveal	
6	What is to be achieved at the end of the project	
7	Time limits	
8	Human, material and financial etc resources available	
9	Other sources of help for the project	

10	A plan of the project	
11	Budgetary provision	
12	Detailed plan (step-wise)	
13	Conclusion	
14	Evaluation	

Signature of Candidate

Recommended by State Trg. Commissioner (S).