

**The Bharat Scouts and Guides, National Headquarters,**  
**Lakshmi Mazumdar Bhawan, 16, M.G. Marg, I.P. Estate, New Delhi- 110002.**

**SUB: - GUIDELINES FOR PRESIDENT SCOUT/ GUIDE/ ROVER/ RANGER CERTIFICATE EXAMINATION (RASHTRAPATI SCOUT /GUIDE/ ROVER/ RANGER PARMANPATRA PARIKSHA)**

**Preamble-**

The President of the Indian Union has been graciously pleased to issue a special certificate to eligible Scout/ Guide/ Rover/ Ranger who qualifies the President Scout/ Guide/ Rover/ Ranger Certificate Examination after serving as a Rajya Puraskar Scout/Guide/Rover/Ranger for at least twelve months (one year).

The Chief National Commissioner shall issue suitable directives from time to time with respect to badge, tests, syllabus etc. and ensure the standard of skills involved.

A Rajya Puraskar Scout/Guide/Rover/Ranger served for a year, who fulfils the required prerequisites, and has undergone qualifying State level Testing Camp for President Certificate , will be tested at National Level for President Scout/Guide/Rover/Ranger Certificate on behalf of the Bharat Scouts and Guides, National Headquarters by 3<sup>rd</sup> party testing agency as per direction by the Ministry of Youth Affairs & Sports, Govt. of India under the supervision of the National Board for Testing Scouting/Guiding Skills constituted by the Chief National Commissioner.

National Board of Testing Scouting/Guiding Skills shall consist of Chairman and at least two members who have been President/Rashtrapati Scout/Guide/Rover/Ranger or held warrant of appointment earlier and people of repute and standing who accept offer of the Bharat Scouts and Guides as such.

The National Board for Testing Scouting/Guiding Skills is responsible for controlling, supervising and advising third party testing agency from time to time with respect to conduct of examination as well as monitoring the State Level Testing Camp for President Certificate.

Maximum Two thousand Scouts, Guides, Rovers and Rangers or as may be decided from time to time by the Chief National Commissioner shall be declared successful for President Certificate annually or as the case may be. These successful candidates shall be issued President Scout/Guide/Rover/Ranger Certificate.

The Chief National Commissioner shall be the final authority to recommend and grant President Scout/Guide/Rover/Ranger Certificate.

The schedule of examination shall be communicated to the Ministry of Youth Affairs & Sports, Govt. of India. Ministry of Youth Affairs may depute supervisors/observers at various examination centers.

## **1. METHODOLOGY:-**

Circular along with the guidelines to conduct the President Scout/ Guide/ Rover/Ranger Certificate Examination shall be issued by the National Headquarters to all the State Associations of the Bharat Scouts and Guides.

**The President Scout/Guide/Rover/Ranger Certificate Examination will be conducted into two parts i.e. State Level Testing Camp for President Certificate and National Level Examination for President Scout/Guide/Rover/Ranger Certificate.**

**State Level Testing Camp for President Certificate will be conducted by the State Associations and recommend the candidate for the National Level Examination for President Scout/Guide/Rover/Ranger Certificate.**

**Recommended candidate from the State Level Testing Camp for President Certificate and whose online application is found eligible will be invited for the National Level Examination for President Scout/Guide/Rover/Ranger Certificate to be conducted by the authorized 3<sup>rd</sup> Party Testing agency under the supervision of National Board for Testing Scouting/Guiding Skills.**

**The National Examination will be conducted online with multiple type questions for duration of 3 hours or as the case may be. The syllabus for the online examination will be based on the syllabus prescribed in A.P.R.O. II/III and on Current Affairs/General Knowledge.**

The respective Dy. Director (Boy / Girl Programme) are responsible for issuing the circulars, monitoring State Level Testing Camps, online registration for National Level President Scout/Guide/Rover/Ranger Certificate Examination, supervision of testing centers etc. with the assistances from the respective Assistant Directors/ROC's and report to the respective Jt. Directors.

## **2. Procedure:**

- (i) Candidates shall submit Applications to the respective State Association through District Association.
- (ii) State Association shall scrutinize applications, invite the eligible candidate for the State Level Testing Camp for President Certificate.
- (iii) State Level Testing Camp for President Certificate will be organized at the well equipped training center under the supervision of respective State Organising Commissioner. Panel of examiner will consist of 50% from the host state and 50% from other State Association to be deputed by the Regional Headquarter. Regional Headquarters may depute an observer to visit the testing camp to ensure standard & transparency of testing. Travelling expense of invited staff and observers deputed by the Regional Headquarters will be borne by the host State Association.



- (iv) The respective state association shall declare Result of the State Level Testing Camp for President Certificate within two days after completion of each testing camp.
- (v) List of Qualified candidate along with one copy of Registration Form (1st copy) and details of the Candidate as per format in excel format to be forwarded to Regional Headquarters by the State Association by email within a week after completion of State Level Testing Camp for President Certificate.
- (vi) Regional Headquarters will scrutinize the list along with the form and revert with RHQ enrolment number to the state association with a copy to Dy. Director (Boy Programme/Girl Programme)
- (vii) State Association will direct the eligible candidate to fill the online application on the 03<sup>rd</sup> Party testing agency platform through BSG website i.e. [www.bsgindia.org](http://www.bsgindia.org) and remit the registration fee as announced.
- (viii) Registered and eligible candidate will be issued admit card by the 3<sup>rd</sup> Party Testing Agency to the candidates with details of Examination Centre, date and time of Examination.
- (ix) The 03<sup>rd</sup> party testing agency is responsible for online testing and preparation of result.

#### **RESULT AND CEREMONY OF NATIONAL LEVEL EXAMINATION**

- (i) Result declared by the 3<sup>rd</sup> Party Testing Agency shall be submitted to Ministry of Youth Affairs & Sports through Hon'ble Chief National Commissioner.
- (ii) Ministry of Youth Affairs & Sports will recommend the result to the President's Secretariat being the Nodal Ministry for Scouting/Guiding in India.
- (iii) On the approval of the President's Secretariat, National Headquarters will declare the result.
- (iv) Maximum 2000 Scout/Guide/Rover/Ranger shall be declared for President Scout/Guide/Rover/Ranger Certificate. Out of these two thousand successful candidates, total 120 top achievers (as suggested by the President Secretariat & Ministry of Youth Affairs) shall be selected annually for the President Scout/Guide/Rover/Ranger Award.
- (v) On approval, the 120 Top Achievers (S/G/R/R) will be presented President Certificate in a special ceremony. Other Certificates duly signed by the Hon'ble President of India or President BSG or Chief National Commissioner will be presented by the State to the parents of the Scouts/Guides, Rovers/Rangers who will further present to the Scouts/Guides, Rovers/Rangers in a ceremonial function as decided by the State Association.

### **3. ELIGIBILITY:-**

#### **Scouts/Guides**

A Rajya Puraskar Scout/ Guide on completion of at least **13 years 06 months of age** and have completed 12 months service as Rajya Puraskar Scout /Guide and qualify the State level testing camp for President Certificate is eligible for National Level President Scout/ Guide

Certificate Examination. He/She is eligible to attend the State level Testing Camp for President Certificate up to the age of 18 years only.

### **Rovers/Rangers**

A Rajya Puraskar Rover/Ranger on completion of **17 years 06 months** and served one year as a Rajya Puraskar Rover/Ranger and has Qualify the State Level Testing Camp for President Certificate is eligible for the National Level President Rover /Ranger Certificate Examination.

A Rover/Ranger who has completed 25 years of age will not be eligible for State/National Level examination for President Rover/ Ranger Certificate. The State Chief Commissioner can extend the age limit for 3 years provided the exemption is applied by the candidate and approved by the State Chief Commissioner before attaining 25 years of age (Ref: APRO Part-II, Chapter-III, Rule1 (a) and APRO-III, Chapter-III, Rule 1).

#### **4. REGISTRATION:-**

The Warranted Advanced trained Unit Leader shall recommend the Rajya Puraskar Scout/Guide and the warranted Basic Rover Scout/Ranger Leader trained Unit Leader shall recommend Rajya Puraskar Rover/Ranger who has completed the requirement of the President certificate in the prescribed registration form to the State through District Association.

The Registration form to be filled in triplicate copies by the candidate. District Headquarters will retain one copy and two copies to be submitted to the State Headquarters. Submission of application form would be an ongoing process but the application received at the State Headquarters on or before **31<sup>st</sup> October, 2021** will be considered for that particular year.

The respective SOC will scrutinize the form and prepare the list of eligible candidates. The list of eligible candidates to be sent to the respective District Association. Only eligible candidates will be invited for the State Level Testing Camp for Rashtrapati Certificate organized by the concerned State Association at their well-established Training Centers. The Assistant Directors/ROCs will coordinate with the SOC and monitor the Testing camps.

#### **5. STATE LEVEL TESTING CAMP FOR PRESIDENT SCOUT/GUIDE/ROVER/RANGER CERTIFICATE:**

Schedule of State Level Testing Camp for President Scout/Guide/Rover/Ranger Certificate from each State should reach respective Regional Headquarters by 30<sup>th</sup> November. The State Association is responsible to organize the Testing Camp as per timeline and declare the result. The Result duly signed by the respective SOC and Panel of Examiners to be submitted to the Regional Headquarters (Hard Copy of Application and List of qualified candidates by Post) along with the list of qualified candidates in soft copies(Excel Sheet) as per specimen format issued by the National Headquarters. After scrutiny RHQ will issue a list of eligible candidates along with enrolment number to the respective SHQ. The respective SOC shall be fully responsible for the eligibility and quality of the candidate.



The qualified candidate is responsible to ensure his/her registration online for National level Examination.

The State Association shall conduct State Level Testing Camp for President Certificate as per the schedule and timeline submitted to RHQ. In no case, the timeline will be extended. The ideal size of the number of participants for Testing Camps will be 150 but should not exceed 200 in each camp.

## **JUDGING**

Judging at State Level Testing Camp for President Certificate – Panel of examiner to be formed by respective SOC's and shall consist of 50% from host state and 50% from other State.

The Panel of Examiners shall consists of Leader Trainers, Assistant Leader Trainers and Senior HWB Holders of the concerned section. State Organizing Commissioner of the respective States will be the Leader of the Testing Camp. He/She can nominate Assistant State organizing Commissioner of the concerned wing to be the LOC if SOC is not available. The SOC/ASOC is entirely responsible to coordinate all the arrangements of the camp and accountable for conducting/organizing the testing camp and finalizing the result.

### **6. DUTIES OF THE STATE ORGANISING COMMISSIONER (LEADER OF THE STATE LEVEL TESTING CAMP):-**

- To invite sufficient staff within and outside the State in consultation with the Regional Headquarter as per expected number of participants in the ratio of 1:20.
- Organizing and conducting the Testing Camp smoothly.
- Arranging all the material for the testing camp.
- To ensure Testing Camp will be on Scout/Guide Skill, Proficiency Badges, Checking of Log Books etc. as per requirements prescribed in A.P.R.O. Part-II/III from Pravesh to President Badge.
- To maintain standard and Transparency in the Testing.
- The Leader should ensure that he/she works as examiner in at least one base.
- To ensure that the score sheet and result sheet as per performa supplied by the National Headquarter are prepared. The entire Base score sheets will be signed by the base in-charge and leader of testing camp.
- The final result sheet should be prepared in the presence of all the examiners and their signatures are obtained and well documented at the State Headquarters.
- For the purpose of Testing, generally, the base method shall be followed. The Chief Examiner will depute examiners in consultation with the Leader in each base.
- The Leader of the camp will announce the Daily Routine.
- The consolidated/Final result sheet will be prepared by the Leader with the signature of all the examiners, Chief Examiner, Tabulator and LOC on the last day of the testing camp without any over writing.

## **CHIEF EXAMINER:-**

There will be a Chief Examiner selected among the senior and experienced examiner from amongst the Panel of Examiners from the invited States only. Chief Examiner will assist the Leader for conducting impartial testing as per guidelines.

## **7. WHAT TO BRING BY THE CANDIDATE:-**

### **A. AT STATE LEVEL TESTING CAMP FOR PRESIDENT CERTIFICATE:**

- Age Proof- Certificate issued by the Head of Institution where the applicant is studying, in case the candidate has appeared for Board examination, photocopy of the Board certificate duly attested should be submitted in the State Level Testing Camp during registration for verification.
- Proficiency Badge Certificates from authorized Examiners appointed by Local Association/District Association.
- It is obligatory for all the registered candidates to bring with them Individual Progress Card, Log books. There is no bar for preparing Log Books in regional Language.
- Relevant Certificates, Reports and Materials related to testing of Proficiency Badges/ Skills .
- All the candidates are expected to be in correct and complete uniform as per APRO Part-II / III at the time of registration in the camp.

Testing Camp will be for full 05 days and residential in nature. Candidates will not be allowed to leave during the camp for any reason.

### **B. AT NATIONAL LEVEL EXAMINATION**

1. Admit card issued by third party testing agency.
2. Proof of identity- Aadhar card/scout-guide identity card issue by the state/school id/passport/ or ID issued by central/state govt.

## **STATE LEVEL TESTING CAMP FOR PRESIDENT CERTIFICATE RESULT:-**

The minimum – qualifying standard for recommendation to National Level Examination for President Scout/Guide/Rover/Ranger Certificate in State Level Testing will be **70%** in all subjects for Scout & Guide and Rover and Ranger.

- Maximum marks for each subject is out of 10.
- The State Headquarters will announce the results of the State Level Testing camps within two days after completion of each testing camp and is responsible to get online application duly filled of the successful candidates in the stipulated timeline as per NHQ circular.
- Registration Fee for the State Level Testing Camp may be decided by the State Association, if any.

- The State Level Testing Camp shall be conducted only in well equipped Training Centre preferably under canvas and not in Schools or Permanent Buildings.
- The Host States should ensure all the physical arrangements such as Testing Equipments, place for various Test bases, proper seating arrangements, sanitation, electricity and water facility.
- Lodging & Boarding including safety & security of participants is the responsibility of the State Association.
- The Medium of Test will be in Hindi or English. However, the candidates who prefer to take oral test in Regional Language will be allowed if so desired. The States shall help to provide translators for the same if required by the examiner.
- Unsuccessful candidate in the State level Testing Camp need to fill fresh application for the next year if his/her age permits.

#### **Examination Fee:**

Examination Fees- A candidate appearing for President Scout/Guide/Rover/Ranger Certificate Examination (Rashtrapati Scout/ Guide/ Rover/ Ranger Parmanpatra Pariksha) shall have to pay prescribed examination fee at the time of registration as may be decided from time to time by the National Headquarters.

#### **Timeline for the process:**

Sr.	Particular	Date
01	Registration form received at SHQ	31 <sup>st</sup> October
02	State Level Testing Camp for President Certificate schedule to be submitted at RHQ by SHQ	30 <sup>th</sup> November
03	Conduct of State Level Testing Camp for President Certificate at well established training centre	31 <sup>st</sup> January,
04	Qualified List of candidates to be sent to RHQ by SHQ	Within 7 days of each testing camp or 28 <sup>th</sup> February whichever is early
05	RHQ issue the list of qualified candidate along with enrolment number	31 <sup>st</sup> March
06	Online Registration for National Examination by the Candidate to be conducted by the 3 <sup>rd</sup> Party Testing Agency	By 30 <sup>th</sup> April
07	Issue of admit card by third party agency by email to the candidate	31 <sup>st</sup> May
08	Conducting of online test for National Level Examination for President S/G/R/R Certificate	By 30 <sup>th</sup> June
09	Objection if any regarding examination to be raised by the candidate with the third party	Seven days after the notification for the same
10	Declaration of Result of National Level Examination for President S/G/R/R Certificate & Award	As and when approved by the Ministry & President's Secretariat.