



THE BHARAT SCOUTS AND GUIDES

भारत स्काउट्स एवं गाइड्स

National Training Centre, Pachmarhi, M.P. राष्ट्रीय प्रशिक्षण केन्द्र, पचमढ़ी, म.प्र.

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PRESIDENT : DR. ANIL KUMAR JAIN, M.P. (Rajya Sabha)

CHIEF NATIONAL COMMISSIONER: DR. K. K. KHANDELWAL, IAS (Retd.)

अध्यक्ष : डा. अनिल कुमार जैन, सांसद (राज्य सभा)

मुख्य राष्ट्रीय आयुक्त : डॉ. के. के. खण्डेलवाल, भा.प्र.से. (से.नि.)

Circular No. 13/151/2021

Dated : 25th May, 2021

By Email only

To

All the State Secretaries,
State Associations of
The Bharat Scouts and Guides,
Indian Union.

Sub : **Annual Training Report for the Year 2020 – 2021 (Scout Wing)**

Sir,

Attached please find the Excel Format of the Annual Training Report (Scout Wing) which is required at National Training Centre, Pachmarhi for consolidation of National Training Data. As per Scheme of Training (Scout Wing) Rule No. 13, Page No. 38. State Training Commissioner (S) should collect, consolidate and send the Annual Training Report to the Dy. Director (Scouts) Ldr. Trg.

1. ATR should be sent in excel format only with a signed covering letter of the respective officers. (Excel copy enclosed – Total 13 pages).
2. Duly filled ATR with all the annexures will only be accepted by the National Training Centre, Pachmarhi. If you have not conducted courses or any items is to be left, please mention not conducted.
3. Clearly mention the name of **Course Leaders and assisting staff** (full time trainers) only with their Honourable charge number. This will be used for verification of Quadrennial Report for renewal of Honourable Charges of Trainers.
4. Provide the details of Online courses conducted by the states i.e. Beginners, Basic, Advanced and other specialized Courses conducted by the state. (Page No. 13).
5. The completed ATR formats with all annexures should reach National Training Centre by 25th June, 2021 on our Email ntc@bsgindia.org with copy to scouttraining@bsgindia.org. You are also requested to provide the materials used for Online courses so that other states can also benefit from the Training materials produced by you.

Thanking you.

Yours in Scouting,

(Krishnaswamy R.)
Executive Director

Encl.: Excel format.

Copy to :

1. All the Office Bearers for information.
2. All the Asst. Directors with a request to do follow up.
3. All the State Training Commissioners (S) for necessary action.