



NTC Cir.No.33 / 2022 / 810

Dated : 16<sup>th</sup> Feb, 2022

**Email Only**

To,  
All the State Secretaries,  
State Associations of  
The Bharat Scouts and Guides,  
**Indian Union**



**Sub : Himalaya Wood Badge Course for Cub Masters.**

Dear Brothers / Sisters,

The Himalaya Wood Badge Course for Cub Masters is scheduled to be held at The Bharat Scouts and Guides, National Training Centre, Pachmarhi. The aim of the HWB Course is to provide opportunity to Advanced Trained Unit Leaders to undergo the Highest Training of Unit Leaders i.e. Himalaya Wood Badge Course and also to provide the opportunity Trainers to assist in the course. The course details are as follows:

1	Courses Name	Himalaya Wood Badge Course for Cub Masters.
2	Dates	12.05.2022 to 18.05.2022 (Seven Days).
3	Venue	The Bharat Scouts and Guides, National Training Centre, Pachmarhi, Madhya Pradesh-461881.
4	How to Reach	Pachmarhi is located on the Mumbai Jabalpur route (Between Itarsi and Jabalpur Rly. Station). Pipariya is the nearest Railway station from Pachmarhi. The distance from Pipariya to Pachmarhi is 56 k.m. Buses / taxis are available from Pipariya to Pachmarhi.
5	Reporting	12.05.2022 : Before Lunch.
6	Departure	18.05.2022 : After Lunch.
7	Fee	The course is Self Financed bases. Participants have to pay Rs.2000/- to cover the cost of boarding, lodging, training materials. The fee will be deposited at the time of registration in the course.
8	Subsidy	Subsidy @ Rs. 70/- per head per day and travelling expenses @ Rs. 550/- or actual whichever is less will be reimbursed on receipt of Government Grant.
9	Eligibility	A Unit Leader should complete the following conditions : 1. Should work at least for 12 months after the completion of the Advanced course successfully. 2. Should successfully completed the Training Study issued by NTC through STC(S). 3. A Unit Leader should have atleast <b>Two</b> Tiritiya Charan <b>Cubs</b> and submit a certificate from District Organising Commissioner (S)/District Training Commissioner (S). 4. Completed Pre-Course Assignment. 5. Submit photocopy of valid Warrant for Running the Unit.
10	What to Bring	Each participant must bring two sets of correct and complete Uniform as per APRO Part II – Nylex Belt, Black Shoes and Black Socks. Casual uniform as per APRO Part II. BSG Track suit for field activities. Usual camp kit, Plate and Mug, Bedding, Water Bottle, Torch, Toilet requisites, Knotting rope, 200 page Notebook, reference books, Ruled and un-ruled paper, Sketch Pens, Chart paper etc.

Continue page 2...

11	<b>Aaadhaar / Identity</b>	The Aadhaar Number is compulsory. Photocopy of Aadhaar or any other National ID is to be submitted at the time of Registration.
12	<b>SLM</b>	SLM (Self Learning Modules) will be made available to the selected candidates soon. Every candidate should keep print out of SLM. It will be a part of assessment during the course.
13	<b>UID</b>	UID number is compulsory for participation in courses / events. Without BSG UID number, no one will be admitted in the course. If not register, please register is <a href="http://www.bsgindia.org">www.bsgindia.org</a>

Applications of candidates duly **recommended** and photocopies of certificates are **attested** by State Training Commissioners (S) should reach at NTC. Also enclosing Recommendation Form for issue of HWB Parchment.

LATE COMERS WILL NOT BE ADMITTED. Participants bringing application by hand will not be admitted. No candidate will proceed to NTC, Pachmarhi for the course unless and until he/she receives the Final Information letter issued from NTC, Pachmarhi. We solicit your co-operation.

Thanking you.

Yours in Scouting,



( AMAR B. CHETTRI )

Joint Director of Scouts (Programme & Training)

Encl.:

1. Application Form.
2. Pre-Course Assignments
3. Certificate of produce Tritiya Cubs.
4. Recommendation Form for issue of HWB Parchment.

Copy to :

1. All the NHQ office Bearers.
2. All Assistant Directors – to ensure participation from your region.
3. The State Trg. Commissioner (S) for necessary follow up.
4. Public Relation Officer for publication in NHQ Magazine.

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### **Pre-Course Assignment for Cub Masters**

1. Submit the report of work done by your unit in Swachh Bharat Sunder Bharat Abhiyaan with photographs. OR Covid related work by you
2. Write what are the groups of proficiency badges and their names
3. Write in your own handwriting the jungle plays at least 3
4. Write the flag procedure of the Cubs and Cub Greetings
5. Bring a video of your cubs performing 2 jungle dances or write the jungle dances and prepare masks of jungle animals for dances.

**Produced Certificate of**  
**Two Tritiya Charan Cub / Four Tritiya Sopan Scout / Two Rajya Puruskar Rover**

This is to certify that Mr. / Ms. / Mrs. .... is a Scout Master / Cub Master / Rover Scout Leader and Running the Unit effectively. He / she has produced the following in his / section :

1. Two Tritiya Charan Cubs
2. Four Tritiya Sopan Scouts
3. Two Rajya Puruskar Rover

Their names and certificates number and dates are hereunder :

1. Name ..... Cer.No. .... Date .....
2. Name ..... Cer.No. .... Date .....
3. Name ..... Cer.No. .... Date .....
4. Name ..... Cer.No. .... Date .....

**Note : If the section is not mentioned, certificate will be invalid.**

**Distt. Org. Commissioner (S)**

**Distt. Training Commissioner (S)**

**Name of DOC (S)**

**Name of DTC(S)**

**State Training Commissioner (S)**

**Application for Himalaya Wood Badge Course ( Cub / Scout / Rover )**

To,  
The State Training Commissioner (S)  
..... State  
The Bharat Scouts and Guides



Sir/Madam,

I hereby apply for admission to Himalaya Wood Badge Course for Cub / Scout / Rover to be held at \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_.

I furnish the following information about me:-

- 1 Full Name : .....  
(In block letters)
- 2 Full Postal Address : .....  
.....  
.....  
..... Pin Code .....
- Contact No .....
- E-mail : .....
- UID .....
- Online Membership Registration – visit and register at [www.bsgindia.org](http://www.bsgindia.org)
- 3 Date of Birth : ..... Year ..... Month ..... Days .....
- 4 Name of the Unit : .....  
Charter No. .... Date .....
- Warrant No. .... Date .....
- 5 Educational : .....  
Qualification
- 6 Past training details : .....

Sl	Name of the Course	Section	Dates		Place	Certificate No.	Leader of the Course
			From	To			
1	Basic Course						
2	Advanced Course						
3	Training Study State Certificate No. .... Date						

The Training Study is registered with National Training Centre, Pachmarhi by the the State Training Commissioner (S).

- 7 Any Special Interest, Skill : .....

- 8 Produced Tertiya Charan Cub / Tertiya Sopan Scout / Rajya Puruskar Rover in Unit.  
(Attach separate certificate verified by DTC(S) & DOC(S) & countersigned by DC(A.R.)
- 9 List of books in Scouting studied .....
- 10 Other information .....
- 11 Subject well versed .....

Date : \_\_\_\_\_

**Signature of the applicant**

**Recommendation of the District**

This is to certify that Mr. / Ms. .... is running a Unit in our LA / District and is actively involved in Youth Programme of the District. His Training Study is registered with NTC and the records of his Unit is up to date. We recommend his name to attend Wood Badge Course.

Her Himalaya Wood Badge Parchment may be issued on successful completion of the course.

**District Training Commissioner (S)**

**District Commissioner (Adult Resources)**

**FOR OFFICE USE OF STC**

Mr./ Ms. .... is eligible as per SOT (SW) and fulfills the required skills to undergo Himalaya Wood Badge Course. He/she is selected to attend the course.

**State Training Commissioner(S)**

**FOR N.T.C. USE**

Attended/ not attended: .....Qualified/ not qualified .....

Qualified, certificate no. .... Dated.....

Parchment No. .... Dated.....

**Dy. Director of Scout (Ldr. Trg.)**

**Assistant**

NB- Original course application should be submitted to NTC Pachamrhi for issue of Parchment and no separate Parchment application is to be collected from the participants

**Recommendation for Issue of Himalaya Wood Badge  
(Cub/Scout/Rover) Parchment**

- 1). Name of the State Association .....
- 2). Name of the candidate .....  
(Block Letters)  
Date of Birth ..... Age : .....
- 3). Postal Address .....  
.....  
..... Pin Code .....
- Mob.No. .... E-mail : .....  
UID \_\_\_\_\_  
Online Membership Registration – visit and register at [www.bsgindia.org](http://www.bsgindia.org)
- 4). Name of the Unit .....
- 5). Charter No. .... Date ..... Valid upto .....
- 6). Warrant No. .... Date ..... Valid upto .....
- 7). Training Certificate Number ..... Date .....
- 8). Details of HWB Residential Module Course attended :

Sl	Course Date	Venue	Name of LOC	Certificate No. & Date

Signature of the Applicant

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**RECOMMENDATION**

Mr./Ms. .... is active Scouter, the Parchment may please be issued to him/her.

District Commissioner (Adult Resources)

District Trg. Commissioner (S)

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**FORWARDED TO NTC**

State Training Commissioner  
(Scouts)

State Commissioners  
(Adult Resources)

State Secretary / Jt. State  
Secretary

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**FOR NTC USE**

Parchment No. \_\_\_\_\_ Date \_\_\_\_\_

**Dy. Director Scouts (Leader Training)**

NTC/16-Sep.21