

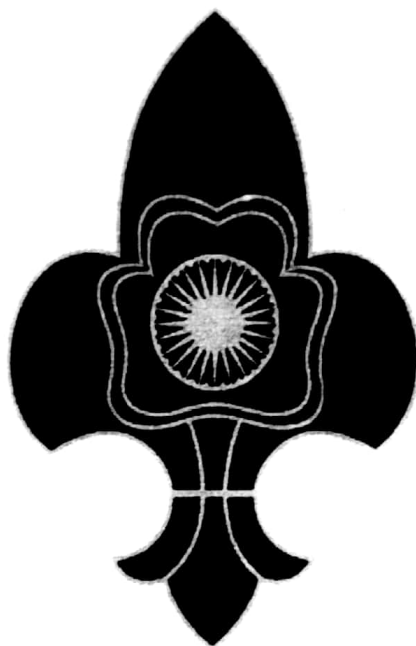
THE MAHARASHTRA STATE BHARAT SCOUTS & GUIDES

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BYE-LAWS FOR STATE ASSOCIATION 2023



BYE-LAWS OF THE MAHARASHTRA STATE BHARAT SCOUTS AND GUIDES

1.	Name	The name of the State Association shall be "Maharashtra State Bharat Scouts and Guides".	
2.	SHORT TITLE	"The Bharat Scouts and Guides Maharashtra State Association, Bye-Laws".	
3.	COMMENCEMENT	These Bye-Laws shall come into force on the date of approval by the Chief National Commissioner of the Bharat Scouts and Guides, National Headquarters.	
4.	AIMS AND OBJECTIVES	The purpose of the State Association is to carry out the aims and objects and policies, and programs of the Bharat Scouts and Guides within the territory of State of Maharashtra. The Association shall exercise its powers and perform its functions as laid down in the present Bye-Laws for the State of Maharashtra and as per Bharat Scouts and Guides Rules.	
5.	REPEALS	This Bye-Law will supersede all earlier Bye-Laws and prevail over the earlier Bye-Laws of Maharashtra State Bharat Scouts and Guides, Mumbai.	
6.	DEFINITIONS	(6.1)	'Association' and 'State Association' means the Maharashtra State Bharat Scouts and Guides.
		(6.2)	'Memorandum of Association' means the Memorandum of Association of the Bharat Scouts and Guides.
		(6.3)	'Rules' means the Rules of the Bharat Scouts and Guides.
		(6.4)	Words and expressions used in these Bye-Laws shall, unless otherwise provided in the Bye-Laws, have the same meaning assigned to them in the Memorandum of Association and the Rules.
7.	ADDRESS OF STATE ASSOCIATION	The official address for correspondence of State Association shall be — The Bharat Scouts and Guides, Maharashtra State Association 79, F-Road, 1 st floor, Hindi Vidya Bhawan, Marine Drive West, Mumbai-400020. Phone-022-22814953,22815892 Email id:-shq@msbsg.org & orgshq@gmail.com Website-msbsg.org OR As may be decided by the State Executive Committee from time to time.	
8.	STATE ASSOCIATION (NATIONAL RULE NO-47)	There shall be a "Maharashtra State Bharat Scouts and Guides Association"	
9.	AFFILIATION (NATIONAL RULE NO-49)	The State Association shall be affiliated to the National Association and on such affiliation, the National Association shall issue a Charter signed by the Chief National Commissioner and the Director by virtue of such Charter only the State Association shall function as such.	



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10.	ANNUAL REGISTRATION FEE (NATIONAL RULE NO-51)	The State Association shall pay to the National Association annually such Affiliation Fee and such annual Individual Registration Fee as may be fixed by the National Executive Committee and approved by the National Council from time to time and in default if such payment within a period of twelve months after the closure of the financial year for which the fees are due or within such extended period of time by the Chief National commissioner being not more than six months, the office bearers and elected representatives of the State Association on the National Council and the National Executive Committee shall not be entitled to attend, participate or vote or stand for any election to the National Council till such dues are paid.
11.	SUITS BY OR AGAINST THE ASSOCIATION (NATIONAL RULE NO-52)	State Association shall sue and be sued in the name of the State Secretary.
12.	OPEN MEMBERSHIP (NATIONAL RULE NO-53)	<p>(12.1) The Membership of the Association in the local/district association is open to citizens of India; who subscribe to the Fundamentals, which includes Purpose, Principles, Methods, the Promise, and the Law.</p> <p>Provided, a citizen of any other nationality residing for the time being within the territory of the State Association may be admitted as a member of the local/district association with the approval of the State Chief Commissioner. Provided, further, that such person pledges to abide by the Scout or Guide Promise and hereunder: On my honour I promise that I will do my best to do my duty to God and India to help other people and to obey the Scout or Guide Law. Note* The word "Dharma" may be substituted for the word „God' if so desired.</p>
13.	THE MEMBERSHIP OF THE STATE ASSOCIATION SHALL CONSIST OF- (NATIONAL RULE NO-54)	<p>(13.1) All the District or Divisional Associations of the Bharat Scouts and Guides.</p> <p>(13.2) Existing Life Members of the State Association.</p> <p>(13.3) Chairperson of the Local Association affiliated directly with the State in case of no district association in the district.</p> <p>(13.4) Group Leader of the group registered directly with the state association in case of no District/Local Association in the district.</p> <p>(13.5) Life Members: (National Rule No-54.6.1) From the date of enforcement of these new rules, no life members will be admitted.</p>
14.	NO INDIVIDUAL MEMBERSHIP	There will be no further individual membership at State Association and members will either be elected, nominated or shall be representative of District Association in the State Council.



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	(NATIONAL RULE NO-55)	Provided, however, the State Council shall have the power to act notwithstanding vacancy in the membership thereof.	
15.	TERMINATION OF MEMBERSHIP (NATIONAL RULE NO-56)	(15.1)	If any member is found guilty of a criminal offence, involving moral turpitude, his/her membership shall be terminated and any award/privilege shall be withdrawn.
		(15.2)	If any member of any Unit/Association/District Council or State Council/ National Council while supporting any other Organization is found indulging in activities detrimental to the interests of the movement or bringing disrepute to the organization by way of writings in publications/media or confirmed propaganda against the interests of the movement/organization shall be liable to be terminated from the organization provided, the due inquiry takes place and due opportunity is given provided, to the person(s) to be heard.
		(15.3)	If any member of "The Maharashtra state Bharat Scouts & Guides, Mumbai" is found to be a member of any Parallel organization working in the name of Scouting and Guiding or is found aiding and abetting the activities of such an organization, his/her membership of the Bharat Scouts and Guides will be terminated without any inquiry or information.
		(15.4)	If the member or office bearer of any association or council violates any provision(s) of the Code Conduct as approved and revised periodically by National Executive Committee.
16.	BOARD OF PATRONS (NATIONAL RULE NO.-57)	(16.1)	There shall be a Board of Patrons. The Governor may be invited to be the Chief Patron of the State Association.
		PATRONS (16.2)	There shall be Patrons. The following may be invited as Patrons of the State Association.
		(16.2.1)	Chief Minister, Government of Maharashtra.
		(16.2.2)	Minister of Sports and Youth Services, Government of Maharashtra.
		(16.2.3)	Minister of School Education, Government of Maharashtra.
		(16.2.4)	Minister of Higher Education, Government of Maharashtra.
		(16.2.5)	Minister of Women and Child Welfare, Government of Maharashtra.
		(16.2.6)	Minister of Social Welfare Development, Government of Maharashtra.
		(16.2.7)	Minister of Tribal Development, Government of Maharashtra.
		VICE PATRON:	There may be one or more Vice Patrons who pay such contribution or donation as may be determined



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		(16.3)	by the State Executive Committee, and are admitted as such by the State Executive Committee.
		(16.4)	PRESIDENT OF THE STATE ASSOCIATION
17.	STATE COUNCIL (NATIONAL RULE NO.-58)	The State Council shall consist of:	
		(17.1.1)	The President;
		(17.1.2)	One or more but not more than twelve Vice Presidents;
		(17.1.3)	The State Chief Commissioner;
		(17.1.4)	The Immediate Past State Chief Commissioner;
		(17.1.5)	The State Commissioner of Cubs, Scouts and Rovers;
		(17.1.6)	The State Commissioner of Bulbuls, Guides and Rangers;
		(17.1.7)	The State Commissioner of Scouts (Adult Resources) and Guides (Adult Resources)
		(17.1.8)	The State Commissioners (Headquarters) (not more than eight)
		(17.1.9)	The State Treasurer;
		(17.1.10)	The State Secretary;
		(17.1.11)	The Joint State Secretary;
		(17.1.12)	The Assistant State Commissioners of Scouts;
		(17.1.13)	The Assistant State Commissioners of Guides;
		(17.1.14)	The State Organizing Commissioner of Scouts;
		(17.1.15)	The State Organizing Commissioner of Guides
		(17.1.16)	The State Training Commissioner of Scouts;
		(17.1.17)	The State Training Commissioner of Guides;
		(17.1.18)	All the District Chief Commissioners or Divisional Chief Commissioners;
		(17.1.19)	All the District Commissioners or Divisional Commissioners;
		(17.1.20)	All the Assistant District Commissioners in charge of Local Association where there is no District Association;
		(17.1.21)	All Leader Trainers of Scouts holding valid Honourable Charges;
		(17.1.22)	All Leader Trainers of Guides holding valid Honourable Charges;
		(17.1.23)	All District Secretaries or Divisional Secretaries;
		(17.1.24)	All the local association secretaries, if there is no district association;
		(17.1.25)	Assistant Director of the region;
		(17.1.26)	Two young leaders below the age of 29 years co-opted by the President from among the members of the State Youth Committee on the recommendation



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			of State Chief Commissioner, one of whom shall be a woman.
		SPECIAL INVITEES: (17.1.27)	The State Chief Commissioner may invite special invitees in consultation with the President of the State Association. The following members will be eligible for consideration as a nominated member of the State Council.
		(17.1.27.1)	Silver Elephant Awardees residing in the State;
		(17.1.27.2)	One or more but not more than twenty members shall be nominated by the President, Maharashtra State Bharat Scouts and Guides from the State Association on the recommendation of State Chief Commissioner in consultation with the State Executive Committee, at least ten of whom shall be women.
18.	DURATION OF THE STATE COUNCIL- (NATIONAL RULE NO-60)	(18.1)	The duration of the State Council shall continue for five years from the date of Meeting in which the new Council is constituted.
		(18.2)	After repeal & saving's clause - The prevailing bye-laws as on the date of approval & notification of the present bye-laws shall hereby stand repealed.
		(18.3)	Save as otherwise provided in the present bye-laws the repeal of the prevailing (erstwhile) bye-laws shall not affect the decision undertaken at the relevant time when the erstwhile bye-laws were enforced.
19.	POWERS AND FUNCTIONS OF THE STATE COUNCIL- (NATIONAL RULE NO-61)	(19.1)	The powers and functions of the State Council shall be as under: - The State Council shall be the supreme body of the State Association; its decisions in all matters not expressly provided, for in the Rules, the Aims Policy Rules & Organisation and the Bye-Laws shall be final.
		(19.1.1)	To consider and approve the Budget of the State Association;
		(19.1.2)	To consider and approve the Annual Report, the Annual Audited Statement of Accounts, and the Balance Sheet.
		(19.1.3)	Subject to the approval of the Chief National Commissioner to lay down the ByeLaws of the State Association based on the model Bye-Laws of the National Association and to make additions, deletions, amendments and alterations thereto.
		(19.1.4)	To initiate, promote and monitor activities in the State to achieve National and State Targets keeping in view the priorities of the State;
		(19.1.5)	To acquire, hold, administer, pledge, mortgage and dispose of property, movable and immovable;



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20.	MEETINGS OF THE STATE COUNCIL- (NATIONAL RULE NO-62)	(19.1.6)	To lend and borrow with security to raise funds and invest money for any of the purposes of the movement;
		(19.1.7)	To appoint Auditors and fix their remuneration;
		(19.1.8)	To do all other things as are required for the furtherance of the Aims and Objects of the Association.
		(20.1)	ORDINARY MEETING -
		(20.1.1)	The State Council shall ordinarily meet once in every year but not later than 31st August in consultation with the President and with senior Vice President in the absence of the President. The senior Vice President shall preside over the meeting in absence of the President, Provided, if for any valid reason, it is not possible to hold the meeting within the aforesaid date, the matter shall be reported to the National Head Quarters along with the reasons for not holding the meeting within the stipulated time.
		(20.1.2)	Notice of such meeting with time, date, and place shall be sent to the members not less than 30 days before the date of the meeting and the agenda be sent to the members not less than 20 days before the date of the meeting by email or courier.
		(20.1.3)	Notice of resolutions duly proposed and seconded and subjects for the consideration of the State Council shall reach the State Secretary not less than 30 days before the date of the meeting; such resolutions and subjects shall be communicated to the members of the State Council 10 days before the date of the meeting.
		(20.1.4)	Quorum for the meeting shall be one-tenth of the total number of members of the State Council or 20 members whichever is less.
		(20.1.5)	All questions before the State Council shall be decided by a simple majority. In the case of an equal majority, the Chairman of the meeting shall have the final decision.
		(20.1.6)	Due to any emergency like the Covid-19 Pandemic online or virtual meetings of the State Council can be organized with a 7days notice by mail or WhatsApp or any other electronic media, authorized by the State Council.
		(20.2)	Business to be transacted at the Ordinary Annual Meeting: At the Ordinary Annual Meeting following business shall be transacted.
		(20.2.1)	Confirmation of the minutes of the previous meeting;



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	(20.2.2)	Business arising in day-to-day affairs of Association;
	(20.2.3)	Consideration and adoption of the Annual Report;
	(20.2.4)	Consideration and adoption of the Annual Audited Statement of accounts and Annual Balance Sheet;
	(20.2.5)	Consideration and approval of the Budget;
	(20.2.6)	Consideration of the Resolution and subject of which the notice has been given;
	(20.2.7)	Consideration of such matters as have been listed by the State Executive Committee and included in the agenda;
	(20.2.8)	Consideration of matters not included in the agenda but which are brought before the council with the permission of the President;
	(20.2.9)	Appointment of Auditors and fix their remuneration when due;
	(20.3)	ADJOURNED ORDINARY ANNUAL MEETING:-
		If within half an hour after the time appointed for the meeting a quorum is not present, the meeting shall stand adjourned for one hour from the scheduled time to be held at the same place and at such adjourned meeting, notwithstanding want of quorum, the members present may transact the business listed for the meeting, but no other business.
	(20.4)	SPECIAL MEETING:-
	(20.4.1)	A Special meeting of the State may be convened either by the State Chief Commissioner or by the State Executive Committee in consultation with the President for the transaction of specified business.
	(20.4.2)	A Special meeting of the State Council shall also be convened on receipt of a written requisition by at least one-third of the members of the State Council for the transaction of the business specified in the requisition;
	(20.4.3)	Notice of a special meeting shall be given not less than 30 days before the meeting with the date, time, place and the agenda; and
	(20.4.4)	The quorum for any special meeting shall be one-fifth of the members or forty members of the State Council whichever is less and the provision of Rule (62.3) shall not apply to such meeting.
	(20.4.5)	A special meeting of the State Council during the pandemic conditions or any other conditions/circumstances meeting will be conducted online or via webinar of such meeting with not less than 3 days' notice.
21.	(21.1)	The President;



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	OFFICE BEARERS AND OFFICERS OF THE STATE ASSOCIATION - (NATIONAL RULE NO. 63)	(21.2)	One or more but not more than twelve Vice Presidents;
		(21.3)	The State Chief Commissioner;
		(21.4)	The Immediate Past State Chief Commissioner;
		(21.5)	The State Commissioner of Cubs, Scouts and Rovers;
		(21.6)	The State Commissioner of Bulbuls, Guides and Rangers;
		(21.7)	The State Commissioner of Scouts (Adult Resources) and State Commissioner of Guides (Adult Resources).
		(21.8)	The State Commissioners (Headquarters)
		(21.9)	The State Treasurer;
		(21.10)	The State Secretary;
		(21.11)	The Joint State Secretary;
		(21.12)	The Assistant State Commissioners of Scouts;
		(21.13)	The Assistant State Commissioners of Guides;
		(21.14)	The State Organizing Commissioner of Scouts;
		(21.15)	The State Organizing Commissioner of Guides;
		(21.16)	The State Training Commissioner of Scouts;
		(21.17)	The State Training Commissioner of Guides;
		(21.18)	The Assistant State Training Commissioner of Scouts
		(21.19)	The Assistant State Training Commissioner of Guides;
		(21.20)	The Joint and Assistant State Organising Commissioner of Scouts.
		(21.21)	The Joint and Assistant State Organising Commissioner of Guides.
		(21.22)	All Leader Trainers of Scouts holding valid Honourable Charges;
		(21.23)	All Leader Trainers of Guides holding valid Honourable Charges;
22.	THE PRESIDENT- (NATIONAL RULE NO.-64)	(22.1)	The Minister of Sports and Youth Services, Govt. of Maharashtra shall be invited by the State Council by virtue of his/her office to be nominated as the President of the State Council.
		(22.2)	The President shall preside over the meetings of the State Council.
		(22.3)	In the event of a vacancy in the office of the President, the Vice President senior by age shall act as the President until a new President is nominated by the State Council for the remainder of the term.
		(22.4)	In case of violation of any provision of rules of the State Association, the same may be brought to the notice of the President for necessary decision as it may deem fit as per Rules of the State Association. The State President may refer the matter to the Chief National Commissioner and act on the



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			<p>recommendation of the Chief National Commissioner.</p> <p>In case of any dispute on the decision of the President, the matter shall be referred to the Chief National Commissioner whose decision shall be final.</p>
		(22.5)	All appointments in the Maharashtra State Bharat Scouts and Guides, State Headquarters, and its branches or offices shall be made with intimation to the President of the Association.
		(22.6)	All warrants of appointments shall be issued in consultation with the President by the State Chief Commissioner.
23.	The Vice Presidents- (National Rule No-65)	<p>The State Council shall nominate Vice Presidents by Virtue of the following office. "There shall be one or more but not more than Twelve Vice Presidents, out of them six shall be women. In case, no nomination is received from women, the vacancies will be filled by men and vice versa."</p>	
		(23.1)	Principal Secretary Sports and Youth Services
		(23.2)	Addl. Chief Secretary Sports and Youth Services
		(23.3)	Principal Secretary Higher Education
		(23.4)	Principal Secretary School Education
		(23.5)	Principal Secretary Women and Child Welfare Department
		(23.6)	Principal Secretary Social Welfare Department
		(23.7)	Principal Secretary Tribal Development
		(23.8)	The State Chief Commissioner may nominate other Vice Presidents of outstanding repute and standing in the interest of the association.
		(23.9)	The Vice Presidents shall hold office for five years or for the duration of the State Council, as the case may be.
		(23.10)	When the President is not present, one of the Vice Presidents, senior by age present may preside over the ordinary and special meetings of the State Council.
24.	THE STATE CHIEF COMMISSIONER - (NATIONAL RULE NO. 66)	(24.1)	The Commissioner, Sports and Youth Services, Govt. of Maharashtra State shall be invited/nominated by the State Council as the State Chief Commissioner by virtue of his/her office.
		(24.2)	The State Chief Commissioner shall hold office for a period of five years or for the duration of the State Council, as the case may be. Provided, however, the State Chief Commissioner shall hold office until his/her successor is nominated.
		(24.3)	In the event of a vacancy in the office of State Chief Commissioner the function of the State Chief Commissioner may be performed by the State



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			Commissioner, senior by age or if there is only one State Commissioner, by the said State Commissioner, or if there is no State Commissioner, by such person as may be appointed Pro-Term by the President of the State Association, until, a new State Chief Commissioner is nominated for the remainder of the term. The nomination/selection of the new State Chief Commissioner shall be held as soon as practicable.
		(24.4)	The State Chief Commissioner shall be the Chairman of the State Executive Committee and the Chief Executive Head of the State Association.
25.	THE FUNCTIONS OF THE STATE CHIEF COMMISSIONER- (NATIONAL RULE NO.67)	The functions of the State Chief Commissioner shall be :-	
		(25.1)	To preside over the meetings of the State Executive Committee and such other committees of which he/she is the Chairman;
		(25.2)	To appoint all State Commissioners;
		(25.3)	To appoint all State Commissioners (Headquarters), the State Organizing Commissioner of Scouts and Guides, the Joint or Assistant State Organizing Commissioner of Scouts and Guides, the District Training Commissioner of Scouts and Guides, the District Organizing Commissioner of Scouts and Guides, the Assistant District Commissioner of Scouts and Guides, the State Training Commissioner of Scouts and Guides, the Assistant State Training Commissioner of Scouts and Guides, District Chief Commissioners, and District Commissioners of Scouts and Guides, the Assistant State Commissioner of Scouts and Guides, for specific functions.
		(25.4)	To constitute Committees and nominate their chairperson and members for a specific purpose.
		(25.5)	To organise and implement or cause to be implemented the work of the State Association in achieving the National/State Targets.
		(25.6)	To secure and enforce adherence to the Aims and Objects, Rules, and Bye- Laws;
		(25.7)	To administer or cause to be administered the finances and the properties, movable and immovable of the State Association;
		(25.8)	To sanction expenditure in accordance with the Budget and special cases in excess of the Budget subjects to such limits as may be laid down by State Executive Committee and subject to ratification of the State Executive Committee and State Council at the next meeting.



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	(25.9)	To enquire into and give the decision on all matters referred to him/her and report the same to the State Executive Committee;
	(25.10)	To publish or cause to be published approved Scout and Guide Literature;
	(25.11)	To make and recommend awards in consultation with the State Executive Committee and in accordance with the Rules;
	(25.12)	To delegate his/her functions to one or both of the State Commissioner(s);
	(25.13)	To issue warrants to Commissioners in the State.
	(25.14)	To sanction registration and issue of Charters to District or Divisional Association, Local Association, and Groups of Scouts and Guides to issue and renew warrants of Scouters and Guiders and to withdraw warrants issued by him/her;
	(25.15)	To invite especially any person or persons to attend or address any meeting of the State Executive Committee and with the consent of the President, the State Council;
	(25.16)	To act as herein provided; if the State Chief Commissioner is of opinion that a serious dispute or a serious breach of the aims and objects, Bye-Laws and Aims, Policy, Rules and Organisation has taken place in a District, Divisional or Local Association or if there is a serious mal-administration, breakdown in the affairs of the District or Divisional or Local Association, the State Chief Commissioner may appoint a commission to enquire into the matter with such terms of reference as he may deem necessary and on receipt of the report of such a commission and on consideration and the representation of the District or Divisional Commissioner as the case may be, if he/she is still of the opinion that a serious dispute or a serious breach of the Aims and Object, Rules, Bye-Laws and Aims, Policy, Rules and Organisation has taken place or that there is a serious maladministration or breakdown in the affairs of the District or Divisional or Local Association, he/she may for reason to be recorded in writing dissolve the District or Divisional or Local Association and cancel such warrants as are considered necessary and arrange for reconstitution of the District or Divisional or Local Association and issue warrants to suitable persons and the action taken under this provision shall be reported to the State Executive Committee and to the State Council at the next meeting;
	(25.17)	To do all acts and things necessary for due and efficient execution of the office.



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		(25.10)	To appoint the State Secretary, and the Joint State Secretary and Assistant State Secretary as the case may be in consultation with the State Executive Committee.
26.	THE STATE COMMISSIONERS- (NATIONAL RULE NO.-68)	(26.1)	The four State Commissioners of Cub, Scout, Rover and Adult Resources and four State Commissioners of Bulbul, Guide, Ranger, and Adult Resources shall be appointed by the State Chief Commissioner.
		(26.2)	The State Commissioners shall be appointed for not more than five years and hold the office for such a period as may be specified in the warrant issued by the Chief National Commissioner in accordance with the Rules.
		(26.3)	The function of the State Commissioners of Cub / Scout / Rover / Adult Resources and the State Commissioner of Bulbul / Guide / Ranger / Adult Resources as the heads of their respective sections shall be:
		(26.3.1.)	Generally, to aid and assist the State Chief Commissioner in the performance of his/her duties in the respective Section;
		(26.3.2)	To make recommendations for the appointment of Assistant State Commissioners, State Training Commissioners, Leader Trainers, and Assistant Leader Trainers for their respective sections.
		(26.3.3)	All matters pertaining to a particular section shall be routed to the State Chief Commissioner through the concerned State Commissioner. They will be head of the particular section and its program planning, implementation, and evaluation.
		(26.3.4)	One of the senior State Commissioner of any of the section, by experience, will be the Chairperson of the Programme Committee and the other being senior by experience will be the Co-Chairperson. The rest shall be the members.
		(26.3.5)	The State Commissioner for Scouts (Adult Resources) and The State Commissioner for Guides (Adult Resources) will be heads of the Training, Development, Planning, implementation, and evaluation. The State Commissioner of Adult Resources senior by experience will be the Chairperson of the Adult Training Committee and Adult Resource Management Committee and other will be the Co-Chairperson.
27.	THE STATE TREASURER-	(27.1)	The State Treasurer shall be appointed by the State Chief Commissioner on the recommendation of the State Executive Committee and can be removed by a resolution of the State Executive Committee.



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	(NATIONAL RULE NO.-69)	(27.2)	The State Treasurer shall work as per the rules of the Organisation and finance department of the Government of Maharashtra.
		(27.3)	In the event of a vacancy in the office of the State Treasurer, person appointed by the State Chief Commissioner shall perform the function of the State Treasurer and matter may be brought to the notice of the State Executive Committee in its next meeting
		(27.4)	The functions of the State Treasurer shall be to keep and maintain the accounts, to be responsible to the State Council and the State Executive Committee and State Chief Commissioner for the proper expenditure and maintenance of funds and accounts, to arrange for the Annual Budget for presentation to the State Executive Committee and State Council, to receive all money and remit them in the bank or banks as decided by the State Executive Committee to the respective accounts, and to pay money on proper sanction.
		(27.5)	The office of the State Treasurer shall not be combined with any other office in the State Association.
28.	The State Secretary, the Joint State Secretary, and the Assistant State Secretary - (National Rule No-70)	(28.1)	The State Secretary and the Joint State Secretary, Honorary or Stipendiary, as the case may be, one of whom shall be a woman, shall be appointed by the State Chief Commissioner in consultation with the State Executive Committee, and if stipendiary in accordance with Service Conduct Rules or the terms and conditions contained in the order of appointment, as the case may be. Provided, however, another Joint State Secretary may be appointed wherever and whenever necessary.
		(28.2)	The State Secretary and the Joint State Secretary, as the case may be, one of whom shall be woman, shall be appointed by the State Chief Commissioner. If the person on the post of State Secretary is a man, the post of Joint State Secretary shall be filled up by promotion amongst women employees based on seniority cum merit. If the person on the post of State Secretary is a woman, the post of Joint Secretary shall be filled up by promotion amongst men employees based on seniority cum merit.
		(28.3)	Assistant State Secretaries, Honorary and Stipendiary, as the case may be, if any may be appointed by the State Chief Commissioner in consultation with the State Executive Committee and if stipendiary in accordance with the Service Conduct Rules or the terms and conditions



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			contained in the order of appointment, as the case may be.
		(28.4)	All Secretaries should undergo the Secretaries Course within one year after the appointment organized at the State or National level.
		(28.5)	The State Secretary and the Joint State Secretary shall be the Secretary and the Joint Secretary of the State Council and State Executive Committee.
		(28.6)	The State Secretary and the Joint State Secretary and the Assistant State Secretaries, if honorary shall not be appointed for more than five years at a time co-terminus with the term of the State Council. Provided, however, that the Honorary State Secretary, Joint State Secretary and Assistant State Secretary will continue till successor is appointed.
		(28.7)	The State Secretary shall be responsible for the due and efficient administration of the State Association and to coordinate and help the State Chief Commissioner in achieving the National and State Targets.
		(28.8)	The State Secretary shall appoint salaried members of the Staff in accordance with the Service Conduct Rules or the Terms and conditions contained in the order of appointment, as the case may be, and subject to the approval of the State Chief Commissioner.
		(28.9)	The State Secretary shall be in charge of the day-to-day administration and shall be responsible for the secretarial work of the State Association.
		(28.10)	The Secretary shall keep and maintain registers, books, papers, and records of the State Association.
		(28.11)	The State Secretary shall prepare the annual report and annual census.
		(28.12)	The State Secretary and the Joint State Secretary shall be in charge of the correspondences and the communications of the State Association in respect of the respective Wings and such other duties as may be assigned by the State Chief Commissioner.
		(28.13)	The State Secretary and in his/her absence, Joint State Secretary shall prepare the agenda of the meetings of the State Council, the State Executive Committee, and other Committees and shall issue the notice of the meeting of the State Council and the State Executive Committee with the approval of the President and State Chief Commissioner.
		(28.14)	In the event of the vacancy of the State Secretary, the State Chief Commissioner shall ask the Joint State Secretary to act as the State Secretary until the



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			appropriate action is taken to appoint the State Secretary for the remainder term.
		(28.15)	Assistant State Secretaries, Honorary and Stipendiary, as the case may be, if any may be appointed by the State Chief Commissioner in consultation with the concerned State Commissioners and the State Executive Committee and if stipendiary in accordance with the Service Conduct Rules or the terms and conditions contained in the order of appointment, as the case may be.
		(28.16)	The State Secretary may aid and advise the administration and connected matters;
		(28.17)	The State Secretary shall be the Editor and Publisher of the official organ and other journals and pamphlets of the State Association unless otherwise provided.
		(28.18)	The Joint State Secretary shall help and assist the State Secretary in all his/her work and in particular be responsible for the work in respect of the Wing to which he or she belongs.
		(28.19)	With the prior Approval of the State Chief Commissioner, the financial transactions of the State office will be signed by the State Secretary, Treasurer, and Accountant. The signature of the State Secretary will be mandatory.
29.	THE ASSISTANT STATE COMMISSIONER OF SCOUTS AND GUIDES- (NATIONAL RULE NO-71)	(29.1)	The Assistant State Commissioner of Scouts and Guides, not more than eight, for each of the Scout and Guide Wings, may be appointed for a period of not more than five years by the State Chief Commissioner for specific purpose and regions. The Deputy Director of the School Education and Sports Department, District Sports Officer and Education Officer will be the nominated members.
		(29.2)	The Functions of the Assistant State Commissioner of Scouts and Guides shall be aid and assist the concerned wing.
30.	THE STATE ORGANISING COMMISSIONER OF SCOUTS AND GUIDES- (NATIONAL RULE NO-72)	(30.1)	The State Organizing Commissioners, one for the Scout Wing and one for the Guide Wing, honorary or stipendiary shall be appointed by the State Chief Commissioner. If stipendiary, in accordance with Service Conduct Rules in consultation with the State Executive Committee. The State Organising Commissioner shall be required to undergo a Management Course organised at the State or National level for Scouts/Guides within a period of one year from the date of appointment. The State Organizing Commissioner shall be a Leader Trainer. where there is no Leader Trainer in the State, the State Chief Commissioner may appoint temporarily



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		a competent Assistant Leader Trainer as State Organizing Commissioner until the Assistant Leader Trainer is trained as Leader Trainer at the next course for the Leader Trainer.
		(30.2) The functions of the State Organizing Commissioners shall be:
		(30.2.1) To be responsible for the Organisation of the Movement at the State Level in respect of their respective Wings;
		(30.2.2) To organize Social Services at the State level for their respective Wings;
		(30.2.3) To Organise State Level Rallies, Camps, Jamborees, Conferences, Seminars and shall aid and help in Training Programmes and production, translation and publication of approved Scout and Guide Literature;
		(30.2.4) To plan, direct and supervise the work of the Joint or Assistant State Organising Commissioners of their respective Wings and such other field staff as may be appointed in the State in achieving the National Targets, keeping in view of the priorities of the State;
		(30.2.5) To help and work in coordination with the State Training Commissioners in the matter of training of Scouters and Guiders respectively;
		(30.2.6) To be responsible for the preparation and implementation of the programs of work and activities in connection with the development, organization, and supervision of the respective Wings under the direction of the concerned State Commissioner;
		(30.2.7) To help and work in coordination with the respective Assistant State Commissioners and District Commissioners in the performance of their functions in their regions as regards to the development, organization, and supervision of the movement.
31.	THE JOINT OR ASSISTANT STATE ORGANISING COMMISSIONERS OF SCOUTS AND GUIDES - (NATIONAL RULE NO-73)	The Joint or Assistant State Organising Commissioners of Scouts and Guides Honorary may be appointed by the State Chief Commissioner and in accordance with the Service Rules in case of stipendiary; their functions shall be to help and assist the State Organising Commissioner of the respective Wing. The Joint or Assistant State Organising Commissioner shall undergo Organisers Training organized at the State or National level within one year from the date of appointment.
32.	THE STATE COMMISSIONERS (HEADQUARTERS)- (NATIONAL RULE NO-74)	The State Commissioners (Headquarters), not more than four for each of the Scout and Guide Wings shall be appointed by the State Chief Commissioner in consultation with the State Executive Committee for specific functions and for not more than five years at a time.



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33.	THE STATE TRAINING COMMISSIONER OF SCOUTS AND THE STATE TRAINING COMMISSIONER OF GUIDES: - (NATIONAL RULE NO.-75)	(33.1)	The State Training Commissioners, one for the Scout Wing and one for the Guide Wing, honorary or stipendiary shall be appointed by the State Chief Commissioner in consultation with the concerned State Commissioners of Adult Resources and State Executive Committee and, if stipendiary, in accordance with Service Conduct Rules. The State Training Commissioner shall be a Leader Trainer. Where there is no Leader Trainer in the State, the State Chief Commissioner may appoint temporarily a competent Assistant Leader Trainer as State Training Commissioner until the Assistant Leader Trainer is trained as Leader Trainer at the next course for the Leader Trainers.
		(33.2)	The functions of the State Training Commissioners shall be:
		(33.2.1)	To plan, implement, supervise, and evaluate the training of Adult Leaders in the State in coordination with the concerned State Organising Commissioner, as per the Scheme of Training leaving as much initiative as possible to District Training Commissioner in the matter of Basic Courses.
		(33.2.2)	To keep himself/herself updated and provide opportunities for self-training to the members of the State Training Team.
		(33.2.3)	To guide and direct Leader Trainers and Asst. Leader Trainers conduct training courses for the Adult Leaders in the State to achieve the National Targets keeping in view the priorities of the State.
		(33.2.4)	To recommend to concern State Commissioners of Adult Resources eligible persons for appointment as members of the State Training Team in the State.
		(33.2.5)	To suggest changes in the Scheme of Training to Deputy Directors (Leader Training) in consultation with the State Training Team.
		(33.2.6)	To prepare literature regarding the training of Adult Leaders.
		(33.2.7)	To hold State Training Team meets at least once a year.
		(33.2.8)	To appoint qualified persons for the conduct of the Training courses according to the program approved by the Planning Committee.
		(33.2.9)	To recommend to Deputy Directors, Bharat Scout Guides (Leader Training) for the award of Himalaya Wood Batch Parchment and Beads/Pins to Scouters / Guiders who complete the requirements on the recommendations of the concerned State Commissioner of Adult Resources.



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		(33.2.10)	To guide and direct the Assistant State Training Commissioner and the District Training Commissioners in their work and to hold the District Training Commissioners, Meet at least once a year.
34.	THE ASSISTANT STATE TRAINING COMMISSIONERS OF SCOUTS AND GUIDES- (NATIONAL RULE NO-76)		Assistant State Training and Guides may be appointed by the State Chief Commissioner. The Assistant State Training Commissioner shall be a Leader Trainer. Where there is no Leader Trainer in the State, the State Chief Commissioner may appoint temporarily a senior Assistant Leader Trainer as Assistant State Training Commissioner until the Assistant Leader Trainer is trained as Leader Trainer at the next course for the Leader Trainers. Training Commissioners of Scouts and Guides may be appointed by the State Chief Commissioner on the recommendation of the concerned State Training Commissioner and the State Executive Committee.
35.	THE STATE FINANCE COMMITTEE- (NATIONAL RULE NO-77)	(35.1)	The State Chief Commissioner shall nominate five Deputy Directors of Sports and Youth Services of Pune or members' expertise in finance, audit, tax, etc. of the State Association as members of the State Finance Committee.
		(35.2)	The State Treasurer shall be the Chairperson and the State Secretary shall be the Secretary of the State Finance Committee.
		(35.3)	The function of the State Finance Committee shall be to raise funds and to examine and formulate the Budget, the Annual Statement of Accounts and the Balance Sheet, and such other financial matters as may be referred to it through the State Chief Commissioner for being placed before the State Executive Committee.
36.	THE STATE EXECUTIVE COMMITTEE- (NATIONAL RULE NO-78)	(36.1)	The State Executive Committee shall consist of:
		(36.1.1)	The State Chief Commissioner;
		(36.1.2)	The State Commissioner of Cubs, Scouts and Rovers;
		(36.1.3)	The State Commissioner of Bulbuls, Guides and Rangers;
		(36.1.4)	The State Commissioner of Scouts (Adult Resources) and Guides (Adult Resources)
		(36.1.5)	The State Commissioners (Headquarters) (not more than 8)
		(36.1.6)	The State Treasurer;
		(36.1.7)	The State Secretary;
		(36.1.8)	The Joint State Secretary;
		(36.1.9)	The Assistant State Commissioners of Scouts;
		(36.1.10)	The Assistant State Commissioners of Guides;
		(36.1.11)	The State Organizing Commissioner of Scouts;
		(36.1.12)	The State Organizing Commissioner of Guides;
		(36.1.13)	The State Training Commissioner of Scouts;
		(36.1.14)	The State Training Commissioner of Guide.



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		(36.1.15)	All the District Chief Commissioners or Divisional Chief Commissioners.
		(36.1.16)	All the Assistant District Commissioners in charge of Local Association where there is no District Association;
		(36.1.17)	One Leader Trainer from each section and from each Division holding valid Honourable Charges;
		(36.1.18)	One Leader Trainer from each section and each Division holding valid Honourable Charges;
		(36.1.19)	Chairperson and Co-chairperson of State Youth Committee.
		(36.1.20)	Assistant Director of the Region
		(36.1.21)	The State Chief Commissioner may invite anyone as a Special Invitee when there is a need.
37.	THE TERM OF THE STATE EXECUTIVE COMMITTEE- (NATIONAL RULE NO-79)	The Term of the State Executive shall be co-terminus with the term of the State Council. Provided, any member of the State Executive Committee who is a member by virtue of his/her office shall cease to be a member of the State Executive Committee when he/she ceases to hold such office; Provided, further, the State Executive Committee shall have power to act notwithstanding any vacancy in the membership thereof;	
38.	CHAIRMAN OF THE STATE EXECUTIVE COMMITTEE - (NATIONAL RULE NO- 80)	The State Chief Commissioner shall be the Chairman of the State Executive Committee and the State Secretary shall be the Secretary of the State Executive Committee.	
39.	POWERS AND FUNCTIONS OF THE STATE EXECUTIVE COMMITTEE SHALL BE- (NATIONAL RULE NO-81)	39.1	To form and reform and register District or Divisional or Local Association for such area or areas as may be determined from time to time;
		39.2	To register District or Divisional or Local Association;
		39.3	To control and administer the funds and the properties of the State Association;
		39.4	To frame, amend, delete, alter and add Bye Law of the State Association for the approval of the State Council and the Chief National Commissioner;
		39.5	On the recommendation of the State Chief Commissioner to appoint seven Trustees of whom State Chief Commissioner, State Commissioner of Scouts and State Commissioner of Guides shall be ex-officio members and the remaining four members will be for a period of not exceeding five years.
		39.6	To sanction posts, to fix their scales of pay and frame the Service Conduct Rules;
		39.7	To recommend to the State Council for consideration and approval and adoption of the Budget, Annual Audited Statement of Accounts, Annual Balance Sheet and the Annual Report;



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		39.8	The whole or part of the properties, movable and immovable of the State Association shall be held by the trustee in trust for the State Association.
		39.9	Whenever any vacancy occurs due to death, resignation or removal, new trustee shall be appointed by the State Executive Committee on the recommendation of the State Chief Commissioner;
		39.10	To recommend Decorations and Awards as approved in the Rules;
		39.11	To fix the Annual Registration Fees payable to the State Association by the District or Divisional or Local Association and the Individual Registration Fee;
		39.12	To appoint any other Committees for any specific purpose as may be deemed necessary;
		39.13	To appoint, if so desired, a post of liaison officer, one for Scout Wing and another for Guide Wing, to receive and look after visitors from abroad or from other states with letters of introductions;
		39.14	To direct and co-ordinate the programmes and activities of the District or Divisional Associations and the Local Associations and Group Organizations and enforce observance of the Aims and Objects, Rules and the Bye Laws of the National/State Targets;
		39.15	To uphold and promote the Aims and Objects and Policy matters of the Scouts and Guides and to promote cooperation within various District or Divisional Associations and Local Associations and other organizations with similar Aims and Objects within the State in achieving the National/State Targets;
		39.16	To deal with all matters connected with the State Association; and to determine the membership of a person.
		39.17	The State Executive Committee shall have the power to delegate any of its powers and functions to any office bearer of the committee of the State Association for such period, for such purpose and on such terms as may be decided, and withdraw such delegations.
40.	MEETINGS OF THE STATE EXECUTIVE COMMITTEE - (NATIONAL RULE NO-82)	40.1	The State Executive Committee shall meet at least twice in a year and as often as may be decided by the State Chief Commissioner;
		40.2	The State Chief Commissioner shall preside over the meetings of the State Executive Committee and in the absence of the State Chief Commissioner, the State Commissioner senior by service shall preside and in the



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			absence of State Chief Commissioner and the State Commissioners, any member of the State Executive Committee present and selected/nominated may preside.
		40.3	Six members representing the District Association shall form the quorum.
		40.4	If within half an hour after the time appointed for the meeting, the quorum is not present, the meeting shall stand adjourned for one hour from the appointed time to be held at the same place, and such adjourned meeting notwithstanding the want of quorum, the members present may transact the business tabled for the meeting, but no other business. Six members representing the District Association shall form the quorum.
		40.5	Notice of the meeting with time, date, and place and the agenda shall be sent by post to the members not less than ten days before the date of the meeting. Provided further, due to any emergency situation like Covid-19 Pandemic/War/Natural Calamities, etc., a virtual meeting of the State Executive Committee can be organized by giving 3 days" notice by mail or WhatsApp.
		40.6	At the instance of the State Chief Commissioner, urgent matters may be passed in circulation by the State Executive Committee by a majority of the total membership and the same shall be reported to the State Executive Committee at its next meeting.
41.	STATE ADULT RESOURCES MANAGEMENT COMMITTEE - (NATIONAL RULE NO-83)	41.1	There shall be a State Adult Resource Management Committee consisting of State Commissioners (Headquarters), Asst. State Commissioners, State Training Commissioners, State Organising Commissioners. The State Chief Commissioner may nominate six District Commissioners, and six District Training Commissioners; out of whom three shall be women from each category, two members from the Youth Committee one of whom shall be women, and other members as may be deemed fit by the State Chief Commissioner to give recommendations periodically to the State Council and State Executive Committee about the all-round development and management of adult resources in the movement.
		41.2	The State Commissioner of Scout (Adult Resources) or Guide (Adult Resources) senior by experience shall be the Chairperson and other Co-Chairperson. One of the State Training Commissioner senior by age shall be the convenor of the Committee.
42.	THE STATE PROGRAMME COMMITTEE-	42.1	There shall be a State Programme Committee of both wings chaired by the concerned, senior by experience, State Commissioner of any section. All the SOCs, Joint



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	(NATIONAL RULE NO-84)		SOCs, ASOCs, DOCs and two youth representatives from the State Youth Committee nominated by the State Chief Commissioner shall be the members. The State Organising Commissioner senior by age shall be the convenor of the Committee.
		42.2	The State Programme Committee shall also review the programme based on the achievement of the Target.
		42.3	The State Programme Committee shall meet in August annually to prepare the Target of the State Association and the Program based on the National Target and the State target as may be fixed by the National/State Executive Committee.
43.	THE STATE TRAINING COMMITTEE- (NATIONAL RULE NO-85)	43.1	There shall be a State Training Committee of both wings chaired by the State Commissioner for Adult Resources. senior by age and other shall be the Co-Chairperson. The State Training Commissioner senior by age shall be the Secretary of the Committee. State Training Commissioner (Scouts/Guides), Assistant State Training Commissioner (Scouts/Guides), all the District Training Commissioners, and two youth representatives from the State Youth Committee nominated by the State Chief Commissioner shall be the members.
		43.2	The State Training Committee shall also review the training plan based on achievement of the target.
		43.3	The State Training Committee shall meet in August to prepare the Target of the State Association and the Training Programme based on the National Target and State Target fixed and approved by the National/State Executive Committee.
44.	STATE YOUTH COMMITTEE- (NATIONAL RULE NO-86)	The State Youth Committee shall consist of all the Chairperson and Vice Chairperson of the District Youth Committee.	
		44.1	The State Youth Committee Chairperson and Co-Chairperson shall be nominated by the State Chief Commissioner. one of the Chairperson and Co-Chairperson shall be a woman. One of the members as may be nominated by the Chairperson shall function as Secretary.
		44.2	The Committee shall function in co-terminus with the State Council or till the new committee is formed. Provided further, if there is no nomination from Division/District, the State Chief Commissioner may nominate the members from the concerned Division/District.
		44.3	The Youth Committee shall make recommendations to the State Programme Committee with respect to new activities to be conducted at the state/national level and suggestions for changes required in the boy/girl programme.



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		44.4	The chairperson and co-chairperson of the youth committee shall be the member of the State Executive Committee. Note- The age of members of the Youth Committee should be between 16 to 29 years.
45.	In case of any dispute in the State Association, the decision of the Chief National Commissioner shall be final.		
46.	This Bye-Laws is duly recommended by the State Executive Committee in its meeting held on 16/03/2023 and duly recommended by the State Council in its meeting held on 28/03/2023 respectively.		
47.	This Bye-Laws shall be effective from the date of approval of the Chief National Commissioner.		



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Maharashtra State Bharat Scouts and Guides

[Signature] 5th June 2024

Dr. K.K.Khandelwal, IAS(Retd.)
Chief National Commissioner
The Bharat Scouts and Guides

