

Expression of Interest (EOI) for EOI-Affiliation of auxiliary units to help the existing and upcoming skill trainees via financial assistance for livelihood.

EOI No. D-4-38/2738/2021-22

Date:21/02/22



**The Bharat Scouts and
Guides(India)
(Creating Better India)
'Lakshmi Mazumdar Bhawan,16,M.G.
Marg,I.P.Estate,New Delhi-110002
Tel: 011-23370126, 23378667**

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Glossary

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| ORGANISATION | Training Service Provider |
| MSDE | Ministry of Skill Development & Entrepreneurship |
| SSC | Sector Skill Council |
| NSDC | National Skill Development Corporation |
| SMEs | Subject Matter Experts |
| NSQF | National Skills Qualification Framework |
| RPL | Recognition of Prior Learning |
| QPs | Qualification Packs |
| SDMS | Skill Development Management System |
| LOA | Letter of Award |

INVITATION FOR EXPRESSION OF INTEREST
BSG (INDIA)
Lakshmi Mazumdar Bhawan,16, M.G.Marg,I.P.Estate,New Delhi-110002

EOI No. D-4-38/2738/2021-22

Date: 21/2/22

1. BSG (India) invites Expression of Interest (EOI) from the interested parties in India for "Affiliation of auxiliary units to help the existing and upcoming skill trainees via financial assistance for livelihood."
2. The EOI Document can be downloaded from the website <https://www.bsgindia.org>
3. The purpose of this EOI Document is to provide interested parties with the relevant information/invite regarding the EOI which may be useful in submitting their proposal. The applicants are advised to study this EOI Document carefully before submitting their response.
4. EOI Processing Fees:

A non-refundable processing fee of Rs. 25,000.00 (Rupees Twenty-Five Thousand only) shall be submitted in form of demand draft drawn on any scheduled bank in favor of "The Bharat Scouts and Guides", payable at New Delhi along with the EOI Response. In absence of adequate EOI processing fees paid, the responses received shall not be considered.
5. Sealed envelope, containing response to the EOI along with the copies of supporting documents shall be submitted through post or courier to the address given below mentioning "EOI for Affiliation of auxiliary units to help the existing and upcoming skill trainees via financial assistance for livelihood". on the top of the cover:

To,
The Director,
BSG (India),
Lakshmi Mazumdar Bhawan,16,
M.G.Marg,I.P.Estate,New Delhi-110002.
6. In exceptional circumstances and at its own discretion, BSG may extend the deadline for submission of proposals by issuing an amendment to be made available on the BSG website, in which case all rights and obligations of BSG and the applicants previously subject to the original deadline will thereafter be subject to the deadline as extended. BSG reserves the right to amend/add further details in the EOI.
7. The applicant is requested to submit any queries in writing by email. The email shall be addressed to The Director at the email id: info@bsgindia.org by 24.12.2021 up to 15.00 Hrs. (Mention Email Subject: Affiliation of auxiliary units to help the existing and upcoming skill trainees via financial assistance for livelihood).
8. BSG (India) reserves the right to cancel this call for EOI and/or invite afresh with or without amendments, without liability or any obligation for such call for EOI and without assigning any reason. Applicants are advised to visit the BSG's web site regularly for updates on this EOI.
9. The applicant would be responsible for all of its expenses, costs and risks incurred towards preparation of the EOI document. In no case, BSG shall be responsible or liable for any such costs whatsoever, regardless of the outcome of the EOI process.

10. Further Details are given below in the Table:

| | |
|--------------------------------|--|
| Name of work | "Affiliation of Training Service Providers to Impart Skill Development Training" |
| Service Category | Skill Development & Training |
| EOI Publishing Date | 21/02/22 |
| Document Download Start Date | 21/02/22 |
| EOI Submission End Date | 25/02/22 |
| Mode of Submission | Sealed envelopes duly signed, and serial numbered through Post or courier |
| EOI opening /shortlisting date | 28/02/22 and Will be intimated later through email |
| Contact Person | Mr. Vivek Sharma - 7206676486 |

F



The Director
BSG (India),
Lakshmi Mazumdar Bhawan, 16, M.G.
Marg, I.P. Estate,
New Delhi-110002.
Tel: 011-23370126, 23378667

DISCLAIMER

The information contained in this Expression of Interest (EOI) or subsequently provided to Bidder(s), whether verbally or in documentary or any other form by or on behalf of BSG (India), New Delhi (hereinafter "BSG") is provided to interested parties on the terms and conditions set out in this EOI and such other terms and conditions subject to which such information is provided.

This EOI is not an agreement and is neither an offer nor an invitation by BSG, New Delhi to interested parties who apply for Affiliation (henceforth "Bidders") in response to this EOI. The purpose of this EOI is to provide Bidders with information that may be useful to them in preparing and submitting their proposals ("Proposal") for Affiliation of Training Service Providers to Impart Skill Development Training.

BSG makes no representation or warranty and shall have no liability to any person or Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this EOI or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the EOI and any assessment, assumption, statement or information contained herein or deemed to form part of this EOI or arising in any way from this Affiliation process.

BSG may, in its absolute discretion but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this EOI. The issue of this EOI does not imply that BSG is bound to empanel any Bidder(s) or select any Bidder(s) for any project. BSG reserves the right to reject all or any of the Bidders without assigning any reason whatsoever.

The Bidder shall bear all costs associated with or relating to the preparation and submission of its proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by BSG or any other costs incurred in connection with or relating to its proposal. All such costs and expenses will remain with the Bidder and BSG shall not be liable in any manner for the same or for any other costs or expenses incurred by a Bidder in preparation or submission of the proposal, regardless of the conduct or outcome of this EOI and related processes.

1 INTRODUCTION

1.1 About BSG

BSG (India), Registered Society under Societies Registrations Act. It is totally voluntary, non-political and secular Organization. The National Headquarters of the Bharat Scouts and Guides functioned from Regal Building, Connaught Place, New Delhi, until 1963. Thereafter, it shifted to its own building and is functioning from Lakshmi Mazumdar Bhawan, 16, Mahatma Gandhi Marg, Indraprastha Estate, New Delhi – 110002. National Headquarters building was inaugurated in the year 1963 by the then Vice President of India Dr. Zakir Hussain.

The organization over the four decades of existence has executed many projects and consultancies across the entire value chain of education. It has many satisfied clients spanning across Govt. of India, State Governments, Overseas Clients, Autonomous Bodies, PSUs etc.

BSG is committed to develop skills of youths through imparting of training in diversified sector etc., in association with Ministry of Skill Development and Entrepreneurship (MSDE), Ministry of Rural Development (MoRD), National Skill Development Corporation (NSDC), Sector Skill Councils (SSC), State Skill Development Missions and other Departments under initiatives of Govt. of India & State Govt on the theme of Skill Development Programmes.

BSG intends to implement skill development training programme nationwide under the various scheme/s of skill development initiatives/activities of Govt of India/State Govts.

1.2 Objective

To foster skilling initiatives in the nation, BSG seeks to Affiliate auxiliary units to help the existing and upcoming skill trainees via financial assistance for livelihood.

The objective of this EOI is to empanel any NBFC for financial Support upto 50,000 to eligible certified candidates to start small business for their livelihood.

1.3 General Terms of Affiliation

1.3.1 Bidding as a consortium is not permitted.

1.3.2 Franchisee arrangement is strictly not allowed in this. If a bidder is caught doing so at any stage, the order would be immediately terminated, and payments forfeited.

1.3.3 The tenure of the Affiliation shall be for a period of three (3) years from the date of Affiliation, with the Affiliation status being renewed every year on the basis of:

- the ORGANISATION continuing to meet the eligibility and qualifications criteria as required by the prevailing conditions for Affiliation, or as may be amended by BSG from time to time; and
- the performance of the ORGANISATION under the projects post Affiliation process. Various factors may be considered for the performance review.

1.3.4 At the time of Affiliation renewal, documentary support for eligibility qualifications and credentials must be furnished to BSG as requested.

1.3.5 BSG, at its discretion, can modify or terminate the panel earlier than the expiry of the three (3) year period in the event of change in law or due to other relevant reason(s).

1.3.6 BSG, at its discretion, can terminate the Affiliation of an ORGANISATION earlier than the expiry of the three (3) year period in the event of failure of ORGANISATION to remain eligible in view of prevailing eligibility conditions (as revised from time to time) or to perform as per contract deliverables or other relevant reason(s) given in writing to the ORGANISATION.

1.3.7 Affiliation with BSG does not guarantee any form of income / award of work /Retainer fees.

1.4 Description of Affiliation process

Interested and eligible Bidders can participate in the Affiliation Process by submitting their proposal in the format given in the Annexure I-VI. Each Bidder must submit a single proposal. Eligible shortlisted Bidders shall be considered for Affiliation with BSG and shall be invited for a technical presentation before an Evaluation Committee constituted by BSG.

1.5 Scope of Work

The Bharat Scouts and Guide invite applications for affiliation of auxiliary units to help the existing and upcoming trainees via financial assistance for livelihood in below sectors.

- Small entrepreneurs working into specialized regional home-made products
- Small flower boutiques and street cart vendors
- E rickshaw /Auto drivers
- Self-help groups and individuals in dairy products
- Small farmers and labor workers
- Small roadside mechanics shops
- Veterinary clinics
- Accountants
- Small restaurants (Dhaba)
- Articians
- School Teachers
- Working individuals like security guards /permanent labor etc (4th class employees)

The selected agency will have to undertake the assignment as and when allotted by BSG. The broad scope of work would cover undertaking the following mentioned functions in addition to the scope of work specified above on BSG basis requirement.

- a) Project Management Consulting
- b) Setting up of Project Management Unit (Manpower, SMEs. Consultants etc.)
- c) Conducting Impact assessment studies/Tracer studies on skill-based training.
- d) The scope of work may be but not limited to the following as per the requirement of the project.
The detailed scope of work shall be provided to the selected agency in LOA/Agreement prior to the execution of projects.
- e) To assist in formulating Project Implementation Unit (PIU) for the successful execution of project.
- f) To ensure sustained benefits from training, selected agency is required to track and report successfully placed candidates as per the project requirement.
- g) The selected agency will be required to function as per the terms and conditions of BSG updated

time to time.

h) Any other associated tasks being prescribed / required by BSG.

2 INSTRUCTIONS TO BIDDERS

2.1 Eligibility Criteria- Any Nonprofit organization /trust /society /private organizations registered in India and working in skill development /Education with below eligibilities.

2.1.1 Agency should have positive turnover in the last 3 financial years

2.1.2 Agency should have average turnover of more than 20 cr in last 3 financial years

2.1.3 Agency should have valid registration documents (PAN Card & Registration certificate)

2.1.4 Agency will be awarded 30% weightage on company presentation.

2.2 Format of Proposal Submission

The Bidder shall provide all information sought under this EOI. BSG will evaluate only those proposals that are received within stipulated time and in the required format and complete in all respects. The proposal should be neatly typed and signed by the authorized signatory of the Bidder. All pages should be numbered. All alterations, omissions, additions or any other amendments made to the proposal must be initialed by the person(s) signing the proposal.

2.3 Sealing & Submission of Proposal

The focus of the receipt of the proposal is to empanel the agency based on credentials, achievements, and total competence. The Technical proposal should be submitted in sealed cover, super scribing "EOI-Affiliation of auxiliary units to help the existing and upcoming skill trainees via financial assistance for livelihood". The envelope shall clearly indicate the name and address of the Agency.

The documents accompanying the proposal shall be numbered serially and placed in the order mentioned in the checklist, along with the checklist on top.

Please note that the proposal does not demand any Financial Bid from any bidder at this stage. After the Affiliation process, financial bid shall be invited from the empaneled agencies for specific projects as the need arises.

Proposals should be submitted at the address mentioned below by post or courier before 18.00 hours, **25th february 2022**. Proposals sent by email, fax etc. shall not be entertained.

Proposals received by BSG after the specified time on the due date or not accompanying processing fees shall not be eligible for consideration and shall be rejected. BSG will not be responsible in any manner for late receipt of proposal.

The Director ,
BSG (INDIA)
Lakshmi Mazumdar Bhawan,16,
M.G. Marg,
I.P. Estate, New Delhi-110002

2.4 Right to accept and reject any or all proposals

Notwithstanding anything contained in this EOI, BSG reserves the right to accept or reject any proposals at any time without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reasons thereof such misrepresentation/improper response as described herein shall lead to the disqualification of the Bidder.

In case it is found during the evaluation of proposals or at any time before signing of the Agreement or after its execution and during the period of subsistence thereof, that one or more of the pre-qualification conditions have not been met by the Bidder or that the Bidder has made material misrepresentation or has given any materially incorrect or false information, the Bidder shall be disqualified forthwith and the Agreement, if signed, shall be liable to be terminated by a communication in writing BSG to the Bidder, without BSG being liable in any manner whatsoever to the Bidder.

2.5 Confidentiality

Information relating to the examination, clarification, evaluation and recommendation for the Bidders shall not be disclosed to any person who is not officially concerned with the process or is not a retained professional advisor advising BSG in relation to, or matters arising out of, or concerning the Affiliation Process.

BSG will treat all information, submitted as part of the proposal, in confidence and will require all those who have access to such material to treat the same in confidence. BSG may not divulge any such information unless it is directed to do so by any statutory entity that has the power under law to require its disclosure or is to enforce or assert any right or privilege of the statutory entity and/ or BSG.

2.6 Proposal Evaluation

The applicant will not be permitted to alter or modify its proposal in any way. While evaluating the proposals, BSG will conduct the evaluation on the basis of the submitted proposal. However, BSG may seek clarification on the information submitted by the applicant, if required.

2.7 Evaluation criteria

2.7.1 Bidders who are eligible will be evaluated on their responses to EOI submitted.

2.7.2 The selection for Affiliation would involve an evaluation of financial capacity.

2.7.3 only selected Bidders shall qualify for making a technical presentation before the selection committee.

2.7.4 Bidders shall be empaneled based on financial capacity, services offered & technical presentation.

2.8 Miscellaneous

2.8.1 The Affiliation Process shall be governed by, and construed in accordance with, the laws of India and the Courts at Delhi shall have exclusive jurisdiction over all disputes arising under, pursuant to and/or in connection with the Affiliation Process. BSG, at its sole discretion and without incurring any obligation or liability, reserves the right, at any time, to;

- suspend and/ or cancel the Affiliation Process and/ or amend and/ or supplement the Affiliation Process or modify the dates or other terms and conditions relating there to ;
- consult with any Bidder in order to receive clarification or further information;
- retain any information and/or evidence submitted to BSG, by, on behalf of, and/ or in relation to any Bidder; and/ or
- independently verify, disqualify, reject and/ or accept any and all submissions or other information and/ or evidence submitted by or on behalf of any Bidder.

2.8.2 It shall be deemed that by submitting the Proposal, the Bidder agrees and releases BSG its employees, agents and advisers, irrevocably, unconditionally, fully and finally from any and all liability for claims, losses, damages, costs, expenses or liabilities in any way related to or arising from the exercise of any rights and/ or performance of any obligations hereunder, pursuant hereto and/ or in connection herewith and waives any and all rights and/or claims it may have in this respect.

2.9 Affiliation Fees.

Selected bidders will be asked to deposit one-time non-refundable affiliation fees of 5 lac within one week from the date of intimation. bank details will be provided in intimation letter.

3 ANNEXURES

Checklist

| SI No | Description | Reference | Document Page Number |
|-------|--|--------------|----------------------|
| 1 | Cover Letter | Annexure I | |
| 2 | Bidder Profile | Annexure II | |
| 3 | Undertaking of non-debarment or non-blacklisting | Annexure III | |
| 4 | Financial Capability Statement | Annexure IV | |
| 5 | Authorization Letter on company letterhead authorizing the person signing the bid for this EOJ | Annexure V | |
| 6 | ISO Certificate | Annexure VI | |
| 7 | Demand Draft | | |

Cover Letter Format

To,

The Director,
BSG (India),
Lakshmi Mazumdar Bhawan, 16, M.G. Marg, I.P. Estate,
New Delhi-110002.

Dear Sir,

Subject: Proposal for "Affiliation of auxiliary units to help the existing and upcoming skill trainees via financial assistance for livelihood".

This is in response to the EOI issued by the BSG India (Ref No.....
.....) dated....., We.....
.....(Name of the Bidder) are keen to get empaneled with BSG
India to help the existing and upcoming skill trainees via financial assistance for livelihood and
hereby express our interest in being considered for the same.

We have attached the receipt of processing fee paid of Rs. 25,000/- (Rs. Twenty-Five
Thousand only) in the form of Demand Draft No dated drawn on

We hereby confirm that:

1. The EOI is being submitted by.....which is the "Bidder" in
accordance with the conditions stipulated in the EOI.
2. We have examined in detail and have understood the terms and conditions stipulated in the
EOI issued by BSG India and in any subsequent communication sent by BSG India. We agree
and undertake to abide by all these terms and conditions. Our EOI is consistent with all the
requirements of submission as stated in the EOI or in any of the subsequent communications
from BSG India.
3. The information submitted in our EOI is complete and correct to the best of our knowledge
and understanding. We would be solely responsible for any errors or omissions in our EOI.
We acknowledge that BSG India will be relying on the information provided in the EOI and the
documents accompanying such EOI for Selection of Bidders for Affiliation as a
ORGANISATION, and we certify that all information provided in the application is true and
correct; nothing has been omitted which renders such information misleading; and all
documents accompanying such EOI are true copies of their respective originals.
4. We acknowledge the right of BSG India to reject our EOI without assigning any reason or
otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to
challenge the same on any account whatsoever.

5. We declare that we satisfy all legal requirements and meet all the eligibility criteria laid down in the EOI.
6. This EOI is unconditional, and we hereby undertake to abide by the terms and conditions of the EOI.
7. We understand that any work sanctioned in pursuance to the Affiliation process detailed in this EOI shall be on the terms and conditions specified in the Letter of Award/ Work Order/ Agreement pertaining to such work, which shall be thoroughly reviewed and accepted by us before undertaking such work.
8. We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.

Name:

Designation

(Company Seal)

(Authorized Representative and Signatory)

Note: The Covering Letter is to be submitted by Authorized Representative and Signatory on the organization's letterhead with his/her dated signature and seal.

Annexure-II

Bidder's Profile

| Sl No. | Profile | Details |
|--------|---|---------|
| 1 | Name and address of organization | |
| 2 | Type of organization | |
| 3 | Contact Details of the Bidders Authorized person Name, designation, Telephone Number, FAX, e-mail, Web site) | |
| 4 | Legal Status | |
| 5 | Date of Incorporation | |
| 6 | GST Registration number | |
| 7 | PAN Number | |
| 8 | TAN Number | |
| 9 | CIN Number | |

Signature

(Name, designation, address)

Note:

- Copies of all supporting documents (Registration, GST, PAN, Tan, CIN) should be appended in the same order as mentioned in the table.
- **All supporting documents should be duly certified by a Chartered Accountant.**

Undertaking for Non-Black-Listing/Non-Debarment

I/ We, on behalf of.....(Name of Bidder), with its registered office at.....do hereby declare that the above-mentioned Bidder has not been blacklisted/ debarred by any State/Central Government authority / Donor Agency.

Authorized Signatory

Note: The undertaking regarding the non-blacklisting/non-debarment of firm is to be submitted on a non-judicial stamp paper of Rs. 100/- (Rupees Hundred only).

Financial Capability Statement

(Duly signed by the Authorized Representative and certified by a Chartered Accountant)

On the basis of audited financial statements, I/ We hereby submit that
 having registered office at
 has annual turnover, net worth
 and annual turnover from skill development & training activities, in past three consecutive
 financial years (2018-19, 2019-20, 2020-21), as follows:

| S. No. | Financial Year | Annual Turnover (Rs. Crores) | Net worth (Rs.Crores) |
|--------|----------------|------------------------------|-----------------------|
| 1. | 2018-19 | | |
| 2. | 2019-20 | | |
| 3. | 2020-21 | | |

- Bidder is required to submit the audited financial statements for the past three years (2018-19 and 2019-20, 2020-21)

For and on behalf of:

Signature:

Name of CA:

M. No:

Date:

UDIN:

(Company Seal)

(Authorized Representative Signator)

Format for Authorization Letter

(On Company Letter head)

TO WHOMSOEVER IT MAY CONCERN

This is to authorize Mr./ Ms. son/ daughter/ wife of and presently residing at, who is presently employed with us and/or holding the position of, for doing in our name and signing on our behalf all such acts, deeds and things as are required in connection with submission of our proposal for the “EOI-Affiliation of auxiliary units to help the existing and upcoming skill trainees via financial assistance for livelihood” including but not limited to signing and submission of all applications, bids and other documents, participating in Bidders' meeting/conferences and providing information / responses to BSG India , representing us in all matters before the concerned Authority, signing and execution of all contracts including the Agreement and undertakings consequent to acceptance of our proposal, and generally dealing with the Authority in all matters in connection with or relating to or arising out of our proposal for the said Project and/or upon award thereof to us and/or till the entering into the Agreement with BSG India.

Signed on behalf of

Signature

Name, Designation Date and Address)

ISO Certificate