



NTC Cir.No. 11 / 2021 / 1225

Dated : 23rd Mar, 2021

To,
All the State Secretaries,
State Associations of
The Bharat Scouts and Guides,
Indian Union

Sub : Himalaya Wood Badge Course for Guide Captains.

Dear Brothers / Sisters,

The Himalaya Wood Badge Course for Guide Captains is scheduled to be held at The Bharat Scouts and Guides, National Training Centre, Pachmarhi. The aim of the HWB Course is to provide opportunity to Advanced Trained Unit Leaders to undergo the Highest Training of Unit Leaders i.e. Himalaya Wood Badge Course, also to provide the opportunity to the Trainers to assist in the course. The course details is as follows :

1	Courses Name	Himalaya Wood Badge Course for Guide Captains.
2	Dates	16.05.2021 to 22.05.2021 (Seven Days).
3	Venue	The Bharat Scouts and Guides, National Training Centre, Pachmarhi, Madhya Pradesh-461881.
4	How to Reach	Pachmarhi is located on the Mumbai Jabalpur route (Between Itarsi and Jabalpur Rly. Station). Pipariya is the nearest Railway station from Pachmarhi. The distance from Pipariya to Pachmarhi is 56 k.m. Buses / taxis are available from Pipariya to Pachmarhi.
5	Reporting	16.05.2021 : Before Lunch.
6	Departure	22.05.2021 : After Lunch.
7	Fee	Participants have to pay Rs.2000 to cover the cost of boarding, lodging, training materials pay by SBI Collect: - Payment link:- https://bit.ly/3qW5L3h Open the above link - Click NTC courses. Circular attached. After payment, send UTR Number with proof of payment to guidetraining@bsgindia.org or ntc@bsgindia.org OR Those who unable to pay online, can deposit cash on arrival at NTC, Pachmarhi after getting the course selection letter.
8	Subsidy	Subsidy @ Rs. 70/- per head per day and travelling expenses @ Rs. 550/- or actual whichever is less will be reimbursed on receipt of Government Grant.
9	Eligibility	A Unit Leader... ➤ Having Valid Warrant. ➤ Should have worked at least for 12 months after the completion of the Advanced course successfully. ➤ Should have received the Training Study Registration Certificate from SHQ. ➤ Trained at least 4 (four) Tritiya Sopan Guides.
10	What to Bring	Usual camp kit, 2 Sets of complete and correct Uniform as per APRO III (Black shoes, Camel colour socks, Scarf, Woggle, Nylex Belt). Chart paper, Pen, Pencil, Sketch/Marker/White board pen, knotting rope 3 Mtrs., Required materials for demonstration of Games and Session.



11	Aadhaar Number	The Aadhaar Number is compulsory. Photocopy of Aadhaar card is to be submitted at the time of Registration.
12	UID	Register your unit on Membership Registration portal of BSG – www.scout.ind.in and help four more units of your area or unit leaders who were trained by you in Basic course to register on the portal and product evidence of the registration

Applications of candidates duly **recommended** and photocopies of certificates are **attested** by State Training Commissioner (G) along with Recommendation form for issue of HWB Parchment should reach NTC by 20.04.2021

LATE COMERS WILL NOT BE ADMITTED. Participants bringing application by hand will not be admitted. No candidate will proceed to NTC, Pachmarhi for the course unless and until she receives the Final Information letter issued from NTC, Pachmarhi. We solicit your co-operation.

Thanking you.

Yours in Guiding,



(M. N. Machamma)
Dy. Director Guides (Ldr. Trg.)

Encl.:

1. Application Form.
2. Progress Report of the Unit.
3. Unit Running Certificate.
4. Recommendation Form for Parchment.

Copy to :

1. All the NHQ office Bearers.
2. All Assistant Directors – to ensure participation from your region.
3. The State Trg. Commissioner (G) for necessary follow up..
4. Public Relation Officer.

THE BHARAT SCOUTS & GUIDES, NATIONAL TRAINING CENTRE, PACHMARHI (M.P.)

Application for H.W.B. Course Guide Captain

Course Dates : From _____ to _____ Place : _____

Name of the State : _____

1. Name of the applicant (In Block Letters) : _____

2. Full Postal Address : _____

_____ State, Pin code : _____

: Mob. No. (If any) _____

E-mail : _____

3. **Aadhaar No.** : _____

4. Date of Birth : _____ (.....Year,..... Month,.....Day)

5. Charter No. : _____ Date : _____ (Attach Photocopy)

6. Name of the Unit : _____

Warrant No . : _____ Date : _____

7. Educational Qualification : _____

8. Guiding Qualification (Training Details) : _____

Sl	Name of the Course	Dates		Venue	Certificate No & Date	Leader of the Course
		From	To			
1	Basic Course					
2	Advanced Course					

Training Study Certificate No. : _____ Date _____

8. Any Special Interest, Skill : _____

9. List of books in Guiding studied: _____.

10. Other Qualification: _____

11. Subject in which Well versed: _____

Signature of the Candidate

Date : _____

Recommendation of:

District Trg. Commissioner (G)

Date : _____

District Commissioner (AR)

Date : _____

State Trg.Commissioner (G)

State Commissioner (AR)

State Secretary / Jt. Secretary

Enclosed :

1. Photocopy of Warrant.
2. Photocopy of Basic & Advanced Course Certificate.
3. Photocopy of Training Study Certificate.
4. Progress Report of Unit.
5. Unit Running Certificate.
6. Recommendation form for Parchment.

Details of trained –04 Tertiya Sopan Guides

SI	Name	Date of completion	Certificate No.& date.
1			
2			
3			
4			

UNIT RUNNING CERTIFICATE

This is to certify that Ms. / Mrs.
Flock Leader / Guide Captain / Ranger Leader of (Name of the Unit)
..... Her
Warrant No. is dated and Group
Charter No. is dated She is
running the Unit effectively.

Dist. Org. Commissioner (G)

Dist. Trg. Commissioner (G)

District Commissioner (AR)

Progress Report of Unit (Guide Wing)

1. Name of the State :
2. Name of Unit :
3. Name of Unit Leader :
4. Group Charter No. Date
5. Warrant No. Date
6. Progress chart are given below: (Current & last two years).

Sl	Number of Bulbul / Guide / Ranger	As on		
		01.04.20.....	01.04.20.....	01.04.20....
1	Pravesh			
2	Komal Pankh / Pratham Sopan / Praveen			
3	Rajat Pankh / Dwitiya Sopan / Nipun			
4	Swarn Pankh / Tritiya Sopan			
5	Heerak Pankh / Rajya Puraskar			
6	Golden Arrow / Rashtrapati Guide / Rashtrapati Ranger			
7	Total			
8	Date of Registration Prime Minister Shield Competition / Upa Rashtrapati Award			
9	Date of submission of log book PMSC / UPA			

10 | Details of Courses / Events :

a. District level					
Sl	Name of the Event	Venue	Dates		No attended
			From	To	
I					

b. State level					
Sl	Name of the Event	Venue	Dates		No attended
			From	To	
I					

c. National level					
Sl	Name of the Event	Venue	Dates		No attended
			From	To	
I					

d. International level					
Sl	Name of the Event	Venue	Dates		No attended
			From	To	
I					

It is to certify that above information are correct and her unit is running effectively.

Dist. Org. Commissioner (G)
District :

Dist. Trg. Commissioner (G)
District :

Dist. Commissioner (G)
District :



**THE BHARAT SCOUTS & GUIDES,
NATIONAL TRAINING CENTRE, PACHMARHI**



Recommendation For Issue Of Himalaya Wood Badge (Bulbul/Guide/Ranger) Parchment

1. Name of the State Association
2. Name of the candidate in(Block letter)
3. Postal Address :
-
- Pincode
- E-mail I.D. Phone No.
4. Aadhaar No.
5. Name Of The Unit
6. Charter No. Date Valid up to
7. Warrant No. Date Valid up to
8. Training Study Certificate no. & Date
9. Details of HWB Course:

I.	Course Date	Venue	Name of LOC	Certificate No. & Date

Signature of the applicant

Ms./Smt. is an active guider, the Parchment may please be issued to her.

District Commissioner (G)

District Trg. Commissioner (G)

State Trg. Commissioner (G)

State Commissioner Guide (AR)

State Secretary / Jt. Secretary

FOR NTC USE

Parchment No. Date

Dy. Director Guide (Ldr.Trg.)