



# THE BHARAT SCOUTS & GUIDES

## भारत स्काउट्स एवं गाइड्स

National Headquarters

राष्ट्रीय मुख्यालय

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PRESIDENT: DR. ANIL KUMAR JAIN

अध्यक्ष : डॉ. अनिल कुमार जैन

CHIEF NATIONAL COMMISSIONER : DR. K. K. KHANDELWAL, IAS

मुख्य राष्ट्रीय आयुक्त : डॉ. के. के. खण्डेलवाल, भा.प्र.से.

Ref. No. B.S.G./N.H.Q./ *SED/22270240/17-18*

Dated:

*25/8/17*

Sub:- Quotation for Printing of Stationery.

Job Description:-

1. Bill for Travel Form -50 Pads (2.) Group Registration-50 Pads. (3.) Reliving Letter-50 Pads (4.) Individual registration form-S/G/R/R - 100 Pads (5.) Scout-Guide Attendance Card- -10,000 Nos. (6.) Final score Sheet- 50 Pads (7) Individual registration form- 20 Pads. (Specification list Attached )

Dear Sir,

Quotations are invited for printing of the above described **Stationery** you are requested to send your quotations in sealed envelope duly filled for printing the above noted article(s) latest by 05-09-2017. On the following terms and conditions. The Bharat Scouts and Guides reserve the right to accept or reject the quotations without assigning any reason.

Terms and Conditions:

33. Quotation should be supported by sample of paper to be used, if not specified.
34. The rates should be indicated in words and figures indicating total cost of the work.
35. Quality of printing, binding and cutting etc has to be maintained.
36. Papers have to be used strictly as per samples or specification as provided by the BS&G.
37. The rates once quoted can be allowed to be withdrawn and in case the orders has not been materialized the amount @ 10% of the total cost will be payable.
38. Rates with paper (including cover Art paper) are to be mentioned separately, wherever required.
39. The rate should be **inclusive of all taxes** and F.O.R Bharat Scouts and Guides supply service department. National Headquarters, New Delhi.
40. The Bharat Scouts and Guides have right to reject whole or part of the lot if found defective and the decision of the Director, Bharat Scouts and Guides shall be final and binding on the party.
41. The work has to be undertaken within time, as specified in printing order and in case of delay the BS&G will reject the whole supply and the earnest/ registration money will be forfeited or penalty @3% will be charged for delay up to 15 days and 6% up to 30 days delay.
42. BS&G reserve the right to accept or reject any / all quotations without assigning any reason.
43. In case of breach of any of the above noted terms and conditions, Bharat Scouts and Guides reserve the right to levy penalty without prejudice at the rate of 10% of the total cost of the work.
44. Before quoting the rates the sample can be seen during office hours by the fir, if so desired. No relaxation on this score will be given subsequently.
45. In case of any dispute, that can be settled in jurisdiction Delhi Courts only.
46. C.D of the work has to be returned to the Supply service Department before settlement of payment.
47. First proof checking is the responsibility of the printer. Mistake so found to be rectified and submitted along with 2<sup>nd</sup> proof to avoid any discrepancies.
48. The quotation should be addressed to the Director, BS&G, New Delhi -110002 in a sealed cover mentioning the name of job on the top of the envelop for which the quotation has been called. Further we request you to see the manuscript of the printing material in this office, during office hours.

Thanking you,

Yours sincerely,

*Krishna Swamy R.*

(KRISHNA SWAMY R.)  
Officiating Director

*Creating a Better World*



**Sub:- Quotation for Printing of Stationery.**

**Job Description:-**

<b>Sl. No.</b>	<b>Name of the items</b>	<b>Quantity</b>
01	<b>Bil for Travel /Camp Forms-</b> Size = A-4 (8.5"X 11") Paper = 70 GSM Map-Litho Paper Printing = Single Colour – Single side Binding = Gum Pad 100 Sheets Each	50 -Pads
02	<b>Group Registration Form</b> Size = A-4 (8.5"X 11") Paper = 70 GSM Map-Litho Paper Printing = Single Colour – Double Side Binding = Gum Pad 100 Sheets Each	50-Pads
03	<b>Reliving Letter –</b> Size = A-8 (5.5"X 8.5") Paper = 70 GSM Map-Litho Paper Printing = Single Colour – Single side Binding = Gum Pad 100 Sheets Each	50-Pads
04	<b>Individual registration Form -S/G/R/R-</b> Size = A-4 (8.5"X 11") Paper = 70 GSM Map-Litho Paper Printing = Single Colour – Single side Binding = Gum Pad 100 Sheets Each	100-Pads
05	<b>Scout-Guide Attendance Card-</b> Size = 21 Cm X 13 Cm Paper = 250 GSM Pulp Board (Light Green) Printing = Single Colour – Both side	10,000 Nos.
06	<b>Final score Sheet –</b> Size = 45 X29 Cm Paper = 70 GSM Map-Litho Paper Printing = Single Colour – Both side Binding = Gum Pad 100 Sheets Each	50-Pads
07	<b>Individual registration Form -</b> Size = A-4 (8.5"X 11") Paper = 70 GSM Map-Litho Paper Printing = Single Colour – Single side Binding = Gum Pad 100 Sheets Each	20 Pads

**Address Of Printers:-**

1.	M/s S.P.S. Enterprises, E-4/8, DayalPur, Karawal Nagar Road, Delhi-110094.	<b>11.</b>	M/s PrintcoSupream Composer, 12, Mirdard Road, Gandhi Market, BihindRanjeet Hotel, New Delhi-110002.
2.	M/s The Printline, 275, Shri Ram Nagar, G.T. Road, Shahadra, Delhi-11032.	<b>12.</b>	M/s Sharma Graphics, 3550 Jatwara Street, Darya Ganj, Behind (Sublok Clinic), New Delhi-110002.
3.	M/s Kumar Offset Printer, 381, F.I.E, Patparganj Industrial Area, Delhi-11092.	<b>13.</b>	M/s Modern Print Service, X-382, Lane No-5, Ram Nagar Market, Gandhi Nagar, Delhi-110031.
4.	M/s Vinayak Press, B-31-FZ, B-Block, Dilshad Garden, Delhi-110095.	<b>14.</b>	M/s Deeya Media Art, D-41/A, Near Metro Station & Shiv Mandir, Vikas Marg, Laxmi Nagar, Delhi-110092
5.	M/s Supream Printers, D-41, Near Shiv mandir. Laxmi Nagar, Delhi-110092.	<b>15</b>	M/s Premiere Graphics & Printers, A-43, LokViharPitampura. New Delhi-110034.
6.	Print Solutions New DSIDE Complex,40, Wazirpur Ind. Area Delhi-110052	<b>16</b>	M/s Nanda Screen Printers, 4425, 1 <sup>st</sup> Floor, Gali Ch. Nahar Singh (GaliBahuji), Pahari Dhiraj, Sadar Bazar Delhi-110006
7.	M/s Dolphin Printo Graphics, 4 E/7, 1 <sup>st</sup> Floor, Pabla Building, Jhandewalan Extension, New Delhi- 110055.	<b>17</b>	<b>M/S Rajkaml Press</b> F-4, Mansarovar Park, Shadara, Delhi-110032
8.	M/s Diamond art Printers, C-12/497, Yamuna Vihar, Delhi- 110053.	<b>18</b>	M/S Sunrise Print Graphics E-21/69, Sector-3, Rohini, Delhi-110085
9.	M/s K.N. Offset Press, C-261, Sector-10, NOIDA-201301 G.B. Nagar (U.P.)	<b>19</b>	M/S SRK Graphics F-6, Gali No., 4-a, Frindes Colony Ind. Area, Delhi-95
10.	M/s Jobener Offset Printers, D-107, Near Arya Samaj Mandir Shakarpur, Delhi-110092.		